



MEETING: CABINET
DATE: Thursday 26th May, 2011
TIME: 10.00 am
VENUE: Town Hall, Southport

Member

Councillor

P. Dowd (Chair)
Booth
Brodie - Browne
Fairclough
Maher
Moncur
Parry
Porter
Robertson
Shaw

COMMITTEE OFFICER: Steve Pearce
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The Cabinet is responsible for making what are known as Key Decisions, which will be notified on the Forward Plan. Items marked with an * on the agenda involve Key Decisions
A key decision, as defined in the Council's Constitution, is: -

- any Executive decision that is not in the Annual Revenue Budget and Capital Programme approved by the Council and which requires a gross budget expenditure, saving or virement of more than £100,000 or more than 2% of a Departmental budget, whichever is the greater
- any Executive decision where the outcome will have a significant impact on a significant number of people living or working in two or more Wards

If you have any special needs that may require arrangements to facilitate your attendance at this meeting, please contact the Committee Officer named above, who will endeavour to assist.

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A G E N D A

Items marked with an * involve key decisions

<u>Item No.</u>	<u>Subject/Author(s)</u>	<u>Wards Affected</u>	
1.	Apologies for Absence		
2.	Declarations of Interest` Members and Officers are requested to give notice of any personal or prejudicial interest and the nature of that interest, relating to any item on the agenda in accordance with the relevant Code of Conduct.		
3.	Minutes of Previous Meeting Minutes of the meeting held on 14 April 2011		(Pages 5 - 16)
* 4.	Transformation Programme 2011-2014 Report of the Chief Executive	All Wards;	(Pages 17 - 30)
5.	Medium Term Financial Plan 2012/13 - 2014/15 Update Report of the Head of Corporate Finance and ICT	All Wards;	(Pages 31 - 38)
* 6.	Highway and Drainage Maintenance Contracts Renewal Report of the Director of Built Environment	All Wards;	(Pages 39 - 46)
* 7.	Capital Programme 2011/12 - Disabled Facilities Grants Report of the Director of Built Environment	All Wards;	(Pages 47 - 54)
* 8.	Green Waste (Composting) Service - Re-tendering Report of the Director of Street Scene	All Wards;	(Pages 55 - 58)
* 9.	Local Government Association General Assembly 2011/12 - Appointment of Representatives Report of the Director of Corporate Commissioning	All Wards;	(Pages 59 - 62)

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|-------|---|------------|-----------------|
| * 10. | Appointment of Representatives on Outside Bodies 2011/12
Report of the Director of Corporate Commissioning | All Wards; | (Pages 63 - 78) |
| * 11. | Merseyside Integrated Transport Authority - Representation
Report of the Head of Corporate Legal Services (to follow) | All Wards; | |

THE "CALL IN" PERIOD FOR THIS SET OF MINUTES ENDS AT 12 NOON ON TUESDAY, 3 MAY 2011. MINUTE NO'S 253 AND 260 ARE NOT SUBJECT TO "CALL-IN".

CABINET

MEETING HELD AT THE TOWN HALL, BOOTLE ON THURSDAY 14TH APRIL, 2011

PRESENT: Councillor Robertson (in the Chair)
 Councillors Booth, Fairclough, Maher, Moncur, Parry
 and Tattersall

250. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Brodie-Browne, P. Dowd and Porter.

251. DECLARATIONS OF INTEREST

The following declarations of interest were received:

Member	Minute No.	Reason	Action
Councillor Moncur	256 - Future arrangements for the delivery of Connexions Services in Sefton	Prejudicial - His wife works for the Greater Merseyside Connexions Partnership	Left the room during the consideration of the item
Peter Morgan - Strategic Director - People	256 - Future arrangements for the delivery of Connexions Services in Sefton	Prejudicial - He is a Director of the Greater Merseyside Connexions Partnership	Left the room during the consideration of the item

252. MINUTES OF PREVIOUS MEETING

RESOLVED:

That the Minutes of the Cabinet Meeting held on 3 March 2011 be confirmed as a correct record.

253. LOCAL POLICING ISSUES

Chief Constable Jon Murphy from Merseyside Police addressed the Cabinet on the current performance of the Merseyside Police Service and the budget savings to be made by the Police Authority for 2011/12 and

Agenda Item 3

CABINET- THURSDAY 14TH APRIL, 2011

subsequent years. Chief Superintendent Ian Pilling (Sefton Area Commander) then gave a presentation on the Area Police Performance during the period April 2010 to March 2011 and the previous twelve months period and, local initiatives undertaken with the Council and other partners.

The Chief Constable, Area Commander and Councillor Bill Weightman (Knowsley Council), Chair of Merseyside Police Authority then responded to questions from Members of the Cabinet on the following issues:-

- Terms and Conditions of Police Officers;
- Anti Social Behaviour Order Categories;
- Number of Police Officers in Merseyside and specifically in Sefton;
- Volunteer Speed Watch Schemes; and
- Provision of additional Police Access Points throughout Merseyside

The Cabinet thanked the Chief Constable, Area Commander and Councillor Weightman for attending the meeting and providing an update on Police activities in Sefton.

RESOLVED:

That the presentation be noted.

254. HEALTH INEQUALITIES WORKING GROUP – FINAL REPORT

The Cabinet considered the report of the Assistant Chief Executive which incorporated the executive summary of the final report by the Overview and Scrutiny Working Group which had undertaken an inquiry into the impact of health inequalities within local communities based around three primary schools, two in the South of the Borough and one in the North of the Borough.

The Council had been selected as one of nine National Health Inequalities Scrutiny Development Areas by the Centre for Public Scrutiny to undertake the scrutiny inquiry.

Councillor Hill, the Chair of the Working Group outlined the work undertaken during the review and the recommendations of the Working Group.

This was a Key Decision and was included in the Council's Forward Plan of Key Decisions.

RESOLVED:

That the recommendations of the Health Inequalities Working Group, set out in paragraph 2.2 of the report, be referred to the appropriate named Officer to enable them to bring costed proposals for implementation (including relevant budgetary considerations) to be considered by the Cabinet.

255. TRANSFORMATION PROGRAMME 2011/12

Further to Minute No. 240 of the meeting held on 3 March 2011, the Cabinet considered the report of the Chief Executive which provided an update on the progress made under the Transformation Programme and the implementation of the approved savings proposals previously approved by the Council.

RESOLVED: That

- (1) the progress to date on the Transformation Programme be noted;
- (2) the approach to tracking approved savings proposals, reviews and cessation of external funding be approved;
- (3) Officers be mandated in respect of funding and service changes, to commence/continue consultation processes with partners, employees and Trade Unions with a view to implementing the required changes identified above including the issue of relevant statutory and contractual notifications;
- (4) the progress to date on Public Consultation and Engagement be noted; and
- (5) the intention to present further budget savings proposals to future meetings of Cabinet be noted.

256. FUTURE ARRANGEMENTS FOR THE DELIVERY OF CONNEXIONS SERVICES IN SEFTON

The Cabinet considered the report of the Chief Executive seeking approval for Officers to continue negotiations with the Greater Merseyside Connexions Partnership in conjunction with other Liverpool City Region Local Authorities to obtain a reduction in service and maximise savings in the final year of the existing contract.

RESOLVED: That

- (1) it be noted that negotiations will continue with the Greater Merseyside Connexions Partnership to reach agreement on the wording of the conditions of the existing contract;
- (2) the current position in respect of the Connexions Service contract, including contract deadlines be noted; and
- (3) Officers be authorised on behalf of the Council to continue to negotiate with Greater Merseyside Connexions Partnership in respect of the contract and service specification for future years, together with the other five Local Authority areas in the Liverpool City Region.

Agenda Item 3

CABINET- THURSDAY 14TH APRIL, 2011

257. DEVELOPMENT OF AREA PARTNERSHIPS

The Cabinet considered the report of the Director of Corporate Commissioning which provided an update on the development of Area Partnerships and set out proposals for a Forward Work Plan to enable the progression of Area Partnerships across the Borough.

This was a Key Decision and was included in the Council's Forward Plan of Key Decisions.

RESOLVED: That

- (1) the outcomes of Member consultation and the achievements to date on the development of Area Partnerships be noted; and
- (2) the Work Plan to progress the establishment of Area Partnerships in Crosby, Sefton East Parishes, Formby and Southport as set out in the report be approved.

258. KIRWAN HOUSE

The Cabinet considered the report of the Strategic Director - People which provided an update on the decommissioning of the Children's Home at Kirwan House and set out proposals for the building to be declared surplus to requirements and disposed of on the open market.

RESOLVED: That

- (1) Kirwan House be declared surplus to the Council's requirements and be disposed of on the open market in line with the Council's Asset Management Strategy when market conditions are appropriate; and
- (2) a report on the offers received be submitted to the Cabinet for approval.

259. THE TRANSFER OF LAND ON CHANGE OF STATUS

Further to Minute No. 190 of the meeting held on 27 January 2011, the Cabinet considered the report of the Strategic Director - People on proposals for Hillside High School to change its status from a Community School to a Foundation School in accordance with the Education and Inspection Act 2006 and for the transfer of all land and buildings held and used by the school to a new charitable trust.

RESOLVED: That

- (1) the change of status of Hillside High School be noted;

CABINET- THURSDAY 14TH APRIL, 2011

- (2) that approval be given to the land transfer detailed in Section 3 of the report; and
- (3) the Strategic Director - People and the Head of Corporate Legal Services be requested to progress the transfer.

260. LANDER ROAD PRIMARY SCHOOL - BUILDING WORKS

Further to Minute No. 226 of the meeting held on 17 February 2011, the Cabinet considered the report of the Strategic Director - People on proposals for the appointment of a replacement contractor for the completion of the Lander Road Primary School Project following on from the original contractor, ROK Building Limited going into administration.

RESOLVED: That

- (1) approval be given to an increase of £195,559 in Capital Funding underwrite for the Lander Road Primary School project until such time as funding anticipated through a claim against the performance bond held by ROK Building Limited may be realised. The additional funding requirement will be met from within the existing Children's Services Capital Programme provision;
- (2) the Head of Corporate Legal Services be authorised to terminate the existing contract with ROK Building Limited and enter into a formal contract with the second lowest original tendering contractor, Eaga Contract Services of Liverpool in the maximum sum of £783,654; and
- (3) it be noted that the Chair of the Overview and Scrutiny Committee (Performance and Corporate Services) had given her consent under Rule 17 of the Scrutiny Procedure Rules for these decisions to be treated as urgent and not subject to "call-in" on the basis that they cannot be reasonably deferred because any delay will increase disruption to the school and prevent completion in the required programme.

261. RECYCLING COLLECTION SERVICES - AWARD OF CONTRACT

Further to Minute No. 93 of the meeting of the Cabinet Member - Environmental held on 6 April 2011, the Cabinet considered the report of the Director of Street Scene seeking approval to the scope of Recycling Collection Services to be provided by the Council and the establishment of appropriate contractual arrangements for the provision of the services during the period 1 August 2011 to 31 July 2016.

This was a Key Decision and was included in the Council's Forward Plan of Key Decisions.

RESOLVED: That

Agenda Item 3

CABINET- THURSDAY 14TH APRIL, 2011

- (1) approval be given to Options 1 (core service) and 2 ('Bring Site Service') as the scope of the Council's future recycling service with a view to implementing Option 5 (core service with plastic and cardboard added, plus a Bring Site Service) by April 2013, finances permitting;
- (2) a contract be awarded to Palm Recycling Limited of Ellesmere Port for the provision of the recycling collection services, to reflect the agreed scope of service, for the period 1 August 2011 to 31 July 2016, with the option to extend the contract period up to a maximum of 2 years, subject to satisfactory performance; and
- (3) the level of one-off savings that will be achieved, as a result of this decision, prior to the implementation of Options 5, be noted.

262. BUS / TAXI FRAMEWORK AGREEMENT

Further to Minute No. 57 of the meeting held on 8 July 2010 and Minute No. 92 of the meeting of the Cabinet Member - Environmental held on 6 April 2011 the Cabinet considered the report of the Director of Street Scene on the procurement process which had been undertaken to obtain proposed bus and taxi costs to the Council with effect from 1 September 2011.

This was a Key Decision and was included in the Council's Forward Plan of Key Decisions.

RESOLVED: That

- (1) the pricing framework procured through the tendering process be approved;
- (2) approval be given for the Specialist Transport Unit to plan and award routes accordingly in the most financially advantageous manner to the Council using the new pricing framework, with effect from 1 September 2011; and
- (3) a report on the full financial and operational review of the Specialist Transport Unit be submitted to the Cabinet in September/October 2011.

263. STUDY TO REVIEW THE REGIONAL SPATIAL STRATEGY HOUSING REQUIREMENT FIGURE FOR SEFTON - FINAL FINDINGS

Further to Minute No. 83 of the meeting of the Cabinet Member - Regeneration held on 16 March 2011, the Cabinet considered the report of the Director of Built Environment on the final findings of a key study to review the Regional Spatial Strategy Housing Figure for Sefton.

CABINET- THURSDAY 14TH APRIL, 2011

This was a Key Decision and was included in the Council's Forward Plan of Key Decisions.

RESOLVED:

That the key findings of the study to review the Regional Spatial Strategy Housing Figure for Sefton, and the sub-district split be noted and it be taken into account as part of the housing evidence base to inform the Core Strategy Options Consultation which would start in May 2011.

264. PROPOSED CHARGING FOR PRE-APPLICATION ADVICE IN RELATION TO PLANNING APPLICATIONS

Further to Minute No. 171 of the meeting of the Planning Committee held on 9 March 2011, the Cabinet considered the report of the Director of Built Environment on proposals to levy fees for pre-application advice in relation to Planning Applications.

RESOLVED: That

- (1) approval be given to the proposed level of changes for consultation purposes; and
- (2) the Director of Built Environment be given delegated authority to make minor adjustment to fee levels and other presentational changes as necessary.

265. JOINT WASTE DEVELOPMENT PLAN: PREFERRED OPTIONS 2 - NEW SITES CONSULTATION

Further to Minute No. 222 of the meeting held on 3 March 2011, the Cabinet considered the report of the Director of Built Environment seeking the inclusion of a replacement site north of Farriers Way, Atlantic Park, Netherton in the second stage of the Preferred Options New Sites Consultation for the joint Merseyside Waste Development Plan.

RESOLVED:

That approval be given to the inclusion of a site North of Farriers Way, Atlantic Park, Netherton, in the "Preferred Option 2: New Sites Consultation" report and to a six week consultation ("New Sites Consultation") being held starting in May 2011.

266. LOCAL SUSTAINABLE TRANSPORT FUND

Further to Minute No. 149 of the meeting of the Cabinet Member - Technical Services held on 6 April 2011, the Cabinet considered the report of the Director of Build Environment seeking approval to the submission of bids for inclusion in the Local Sustainable Transport Fund in partnership with the Merseyside Integrated Transport Authority and West Lancashire District Council.

Agenda Item 3

CABINET- THURSDAY 14TH APRIL, 2011

RESOLVED: That

- (1) approval be given to the submission of proposals to the Merseyside Integrated Transport Authority for inclusion in a Merseyside Bid to the Local Sustainable Transport Fund; and
- (2) approval be given to the submission of a joint bid with West Lancashire District Council to the Local Sustainable Transport Fund.

267. UNAUTHORISED ENCAMPMENT POLICY

The Cabinet considered the report of the Director of Built Environment on the proposed policy for dealing with unauthorised Gypsy and Traveller encampments within the Borough in collaboration with other agencies.

RESOLVED:

That the unauthorised Gypsy and Traveller Encampment Policy set out in the report be approved.

268. RENEWAL OF HIGHWAY AND DRAINAGE MAINTENANCE CONTRACTS

Further to Minute No. 158 of the meeting of the Cabinet Member - Technical Services held on 6 April 2011, the Cabinet considered the report of the Environmental and Technical Services Director which provided details of the progress made on the renewal of the existing highway and drainage maintenance contracts and sought approval to extend a number of existing service contracts, for a period not exceeding six months, in order to provide continuity for maintenance works until the new contractual arrangements were in place.

RESOLVED: That

- (1) the progress made on the renewal of the highway and drainage maintenance contracts be noted;
- (2) approval be given to the extension of the contracts referred to within the report for a period not exceeding six months, to provide continuity for maintenance works until the new contractual arrangements are in place; and
- (3) approval be given to the waiving of Contract Procedure Rule No. 3 with regard to Invitation to Tender to allow the extension of the contracts.

CABINET- THURSDAY 14TH APRIL, 2011

269. FLOOD AND COASTAL EROSION RISK MANAGEMENT

Further to Minute No. 159 of the meeting of the Cabinet Member - Technical Services held on 6 April 2011, the Cabinet considered the report of the Environmental and Technical Services Director which sought approval for amendments to the staffing establishment, in order to make adequate provision for undertaking new statutory duties relating to Flood Risk Management.

RESOLVED:

- (1) the impact of the new duties, together with existing flood defence and coastal defence responsibilities, be noted;
- (2) the Council's specific grant allocations within the Local Government Finance Settlement of £120,600 in 2011/12 and £157,900 in 2012/13 be noted; and
- (3) approval be given to the allocation of £70,000 out of the above funding to the Flood and Coastal Erosion Risk Management function, from April 2011 in order to facilitate adequate delivery of the new duties, through the creation of one full time equivalent new post, which would provide a redeployment opportunity for staff under risk of redundancy as a result of the Council's budget savings in 2011/12.

270. ENVIRONMENTAL PORTFOLIO FEES AND CHARGES 2011/12

Further to Minute No. 98 of the meeting of the Cabinet Member - Environmental held on 6 April 2011, the Cabinet considered the report of the Environmental and Technical Services Director which sought approval to the revised fees and charges for the Environmental Portfolio for 2011/12.

RESOLVED:

That approval be given to the revised fees and charges for 2011/12 as set out in Annex A of the report.

271. NETWORK MANAGEMENT FEES AND CHARGES 2011/12

The Cabinet considered the report of the Environmental and Technical Services Director which sought approval to the revised fees and charges for Road Network Management in 2011/12.

RESOLVED:

That approval be given to the revised fees and charges for 2011/12 set out in the report subject to further consultation with interested parties prior to the implementation of the new charges referred to in Paragraph 7 of the report.

Agenda Item 3

CABINET- THURSDAY 14TH APRIL, 2011

272. CONSULTATION PROPOSALS TO INTRODUCE COMMUNITY RIGHT TO CHALLENGE AND COMMUNITY RIGHT TO BUY

The Cabinet considered the report the report of the Assistant Chief Executive on the consultation held by the Department for Communities and Local Government on proposals to introduce a Community Right to Buy and Community Right to Challenge and set out the responses to the consultation paper.

RESOLVED:

That the report be noted.

273. EXCLUSION OF PRESS AND PUBLIC

RESOLVED:

That under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that it would involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A to the Act. The Public Interest Test has been applied and favours exclusion of the information from the press and public.

274. OUTSTANDING STRATEGIC ACQUISITION PROPERTIES AND RIVERSIDE HOUSING ASSOCIATION

The Cabinet considered the report of the Director of Built Environment on proposals to deal with three remaining Housing Market Renewal strategic acquisition properties, which would result in their refurbishment and occupation, and to also pursue the enforced sale of a long term, privately owned empty property, as part of the proposal package.

RESOLVED: That

- (1) approval be given to the open market disposal of 148 Peel Road and 2 Hemans Street, by Riverside Housing Association;
- (2) the use of the Enforced Sales Procedure in respect of the property at 73 Dryden Street, Bootle be approved for the disposal of the property to Riverside Housing Association, and the Director of Built Environment be given authority to set a disposal price in line with Council policy
- (3) approval be given to the utilisation of a portion of the capital receipt obtained from the disposal of properties referred to in (1) above, to help fund the refurbishment of the properties 71 and 73 Dryden Street by Riverside Housing Association, and that the Director of Built Environment be given authority to negotiate and agree the sum required with the Housing Association;

CABINET- THURSDAY 14TH APRIL, 2011

- (4) approval be given to Riverside Housing Association disposing of the properties 71 and 73 Dryden Street through their Own Place initiative; and
- (5) the Head of Corporate Legal Services be authorised to enter into a contract with Riverside Housing Association to facilitate the decisions set out above.

275. DISPOSAL OF LAND TO THE REAR OF STAMFORD ROAD, SOUTHPORT

The Cabinet considered the report of the Director of Built Environment which sought approval for the disposal of the Council's interest in the land to the rear of Stamford Road, Southport to Bates Farms and Dairy Ltd. for parking and landscaping in connection with the existing business.

RESOLVED: That

- (1) approval be given to the granting of a 125 year Lease of the land to the rear of Stamford Road, Southport on the terms and conditions set out in the report; and
- (2) the Director of Built Environment and Head of Corporate Legal Services be given authority to negotiate and agree any other details terms and conditions, if any, and complete the transaction.

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Agenda Item 4

Report to: Cabinet

Date of Meeting: 26 May 2011

Subject: Transformation Programme 2011-2014

Report of: Chief Executive

Wards Affected: All

Is this a Key Decision? No.
This report is not a key decision in itself but forms part of the process for setting the Council's budget and Council Tax.

Is it included in the Forward Plan? Yes

Exempt/Confidential

No

Purpose/Summary

To report the progress of the Transformation Programme.

To report the progress of approved savings proposals, reviews and cessation of external funding

This report should be considered alongside the Medium Term Financial Plan 2012/13 – 2014/15 Update elsewhere on this agenda.

Recommendation(s)

- 1) Note the progress to date on approved savings proposals, reviews and cessation of external funding
- 2) Mandate officers, in respect of funding and service changes, to commence/continue consultation processes with partners, employees and Trade Unions with a view to implementing the required changes identified above including the issue of relevant statutory and contractual notifications.

How does the decision contribute to the Council's Corporate Objectives?

	<u>Corporate Objective</u>	<u>Positive Impact</u>	<u>Neutral Impact</u>	<u>Negative Impact</u>
1	Creating a Learning Community		√	
2	Jobs and Prosperity			√
3	Environmental Sustainability		√	
4	Health and Well-Being		√	
5	Children and Young People		√	
6	Creating Safe Communities		√	
7	Creating Inclusive Communities		√	

Agenda Item 4

8	Improving the Quality of Council Services and Strengthening Local Democracy	√		
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Reasons for the Recommendation: The 2011/12 budget contains £44m savings and it is imperative that implementation continues to be closely monitored so that any necessary action corrective action can be taken in a timely way. In addition the Council continues to forecast a significant budget gap over the next three years and additional budget savings will need to be identified over the coming months to ensure that future year's budgets can be balanced.

Early decision making in relation to budget issues will help to mitigate the impact of the consequential changes by giving sufficient time to undertake the required formal consultation / notification processes.

What will it cost and how will it be financed?

(A) Revenue Costs

The previously reported revenue gaps for the years 2012/13 to 2014/15 are £16.5m, £2.0m and £5.9m respectively. These figures have been reviewed and updated as reported in the MTFP report elsewhere on the agenda. The Council needs to take action over the coming months in order for a balanced budget to be agreed for 2012/13. This report together with the Medium Term Financial Plan 2012/13 – 2014/15 Update elsewhere on this agenda, underpin the detailed financial position of the Council for the coming years and provide a framework for Revenue planning for the three years 2012/13, 2013/14 and 2014/15.

(B) Capital Costs

An application has been made to the DCLG to allow the Council to capitalise any statutory redundancy costs incurred in 2011/12. The result of the application will be made known to a future Cabinet.

Implications:

The following implications of this proposal have been considered and where there are specific implications, these are set out below:

<p>Legal LD Number: 124/11 There are no direct legal implications arising from the contents of this report.</p>
<p>Human Resources; Currently there are 118 individuals formally at risk of redundancy as a result of service reorganisations and cessation of external funding. These figures are likely to increase later in the year when the implications of several large service reviews are known. Regular consultation on proposed changes will continue with the trade unions and employees will be informed of developments by their respective Service Directors. Employees within service areas are aware that their status may change subject to the outcome of these reviews. Also a number of areas have adopted revised working practices and reduced hours to avoid redundancies. These helpful amendments have been achieved following further consultation.</p>
<p>Equality</p>

Agenda Item 4

1.	No Equality Implication	<input type="checkbox"/>
2.	Equality Implications identified and mitigated	<input checked="" type="checkbox"/>
3.	Equality Implication identified and risk remains	<input type="checkbox"/>

Impact on Service Delivery:

See Section 3 of the report

What consultations have taken place on the proposals and when?

Strategic Directors

Director of Corporate Services,

Director of Commissioning,

Head of Personnel,

Head of Finance & ICT

Head of Legal Services have been consulted and any comments have been incorporated into the report.

Are there any other options available for consideration?

None

Implementation Date for the Decision

Following the expiry of the “call-in” period for the Minutes of the Cabinet

Contact Officer: Jan McMahon, Head of Transformation Services

Tel: 0151 934 4431

Email: jan.mcmahon@sefton.gov.uk

Background Papers:

The following papers are available for inspection by contacting the above officer(s).

Reports to Cabinet and Council 3rd March 2011 *Transformation Programme and Final Revenue Budget Items 2011/12*

Report to Cabinet 14th April 2011 *Transformation Programme 2011/12*

Agenda Item 4

1. Introduction/Background

- 1.1 Over recent months the Council has approved savings proposals, which are currently being implemented. The Medium Term Financial Plan (MTFP) assumes that further savings of £16.5m, £2.0m and £5.9m will be required by the Council in the years 2012/13 to 2014/15. Assuming all the approved savings are deliverable the table below summarises the current position -

	2012/13	2013/14	2014/15
	£m	£m	£m
Original forecast saving	55.8	59.4	68.9
Government Settlement impact	8.3		
CSR Assumed reductions		8.3	6.9
<u>Amended Target</u>	64.1	67.7	75.8
<u>Less Approved Savings</u>	-47.6	-49.2	-51.4
<u>Savings Gap Remaining</u>	16.5	18.5	24.4

- 1.2 An update of the Medium Term Financial Plan 2012/13 – 2014/15 appears elsewhere on the agenda.
- 1.3 The Transformation Programme and prioritisation process aim to transform the way the Council operates and the way it delivers services in a way that reduces the impact on frontline services at the point of delivery as far as possible.

2. Transformation Programme Update

- 2.1 In the context of the significant reduction in resources, increased demand for services and cost pressures faced by the Council, the focus of the Transformation Programme must now shift from realising reductions in spending to the delivery of major change so that it will
- support the delivery of improved outcomes for local people, putting the customer at the heart of what we do
 - ensure a sustainable and sound financial future for the Council through efficient and effective use of our resources, as part of an integrated approach to commissioning, transformation and improvement
 - enable us to further understand our costs, how they relate to our performance and how we compare to others
 - encourage a shift in cultural attitudes.
- 2.2 Members will recall that it has already been identified that the further required reductions will only be achieved with a radical redesign of Council services and by enhancing the Council's ability to manage the risk and demand associated with the critical services. Officers are in the process of developing proposals to address this.
- 2.3 In the interim the six Strategic / Organisational Design project work-streams ("*Big Ideas*") continue to progress, where appropriate. These projects are in the process of being realigned to reflect the organisational changes that have recently taken place. The ongoing prioritisation process will mean that over the next few months it will be necessary to refocus the objectives and adjust the timescales of

Agenda Item 4

some or all of these projects. These changes will be reported to future Cabinet meetings.

- 2.4 Annex A identifies current progress in terms of approved savings proposals, reviews and cessation of external funding.

Achieved (Reported to Cabinet April 2011)	£19,595,136
Achieved (April/May) 2011	£10,898,684
Total Achieved to date	£30,493,820
Progress is satisfactory (Green)	£3,143,600
Review scheduled/risk of saving not being fully achieved (Amber)	£10,031,862
Known shortfalls/significant risk of saving not being fully achieved (Red)	£243,000

Cabinet is asked to note progress to date.

- 2.5 Decommissioning Plans continue to be developed and progress against these plans will be monitored by the Transformation Team. Any issues identified will be reported to future Cabinet meetings.
- 2.6 Staff and the public continue to be able to make suggestions or ask questions relating to the Transformation Programme via a number of channels. It is anticipated that the implementation of YouChoose will generate further suggestions and ideas from the community.
- 2.7 The tables below detail the current position of received expressions of interest in Voluntary Early Retirement/Voluntary Redundancy (VER/VR) and associated savings –

Number of Expressions of Interest approved by Cabinet December 2009	50
Number of Expressions of Interest approved by Chief Executive (since 3 rd December 2009)	192
Number of Expressions of Interest declined since September 2009 – this includes potential bumps	35
Number of Expressions of Interest decision pending	31
Number of Expressions of Interest withdrawn by employee	32

Year	Savings £000
2010/2011	£2,526
2011/2012	£3,037
2012/2013	£328
Total	£5,891

The above savings have been incorporated into approved savings proposals, where appropriate. The opportunity to express an interest in VER/VR remains open to the workforce and is positively promoted.

- 2.8 As part of the range of measures put in place to support staff who have been placed “at risk” of redundancy the second Job Fair and Information Day was held on 10th May 2011. The event was designed as a ‘drop in’ session bringing together a range of employers that are in the process of recruiting staff, around 100 staff attended. In addition to this Council partners and agencies were also available to offer guidance and support. Two Planning for the Future events are scheduled for 25th May 2011. Again the two events are available to anyone who is taking early retirement or who has been identified as potentially “at risk” or is “at risk” as a result of redundancy. Affinity Connect, who are facilitating, will cover a range of topics including managing lifestyle changes, personal taxation and tax planning and

Agenda Item 4

repaying debt. There will also be a presentation by Merseyside Pension Fund. It is important to note that Affinity Connect is independent from the Local Authority and Sefton Council does not accept any liability for any advice provided by Affinity Connect.

3. Funding & Service Changes

3.1 Critical

3.1.1 Adult Social Care Nursing, Residential and Non Residential budgets have been reviewed based on recent analysis of updated client activity. This will enable a more accurate reflection of projected costs within these categories and facilitates the production of more meaningful unit costs as required by statistical and financial returns completed by the authority. The budgets will continue to be reviewed throughout the year to reflect any further fluctuations, between the categories, based on any further changes in client activity.

3.2 Frontline

3.2.1 The Department for Transport announced exceptional "one-off" funding allocations for Highways maintenance in 2011/12 £613,026 has been allocated to Sefton, this can only be used for additional road maintenance, must be spent by October 2011 and we are required to publish a brief note on our website by 30 September 2011 setting out how this extra funding has been spent, what we originally budgeted to spend, and how this additional funding has complemented (rather than displaced) the wider highways maintenance expenditure by the authority.

3.2 Regulatory

3.2.1 The registration service for births deaths and marriages has been reviewed and restructured to create a "New Governance" relationship with the Registrar Generals Office which has allowed for the creation a single registration district for Sefton. This will allow the Council greater flexibility to provide a more responsive service to the residents of Sefton. Additionally it has generated a saving which has been partly applied to offset shortfalls in the Coroners service and still deliver a net saving of £6k.

3.2.2 The Quality Assurance Team in the Finance & ICT's Client Unit was identified as a source of budget reduction. Associated with this was the prospect of a compulsory redundancy. Having consulted the staff, they came forward with an alternative proposal (i.e. to reduce their working hours) which avoided the redundancy. Their co-operation and team spirit has been applauded.

3.3 Other

3.3.1 The new Strategic Leadership Team is now established and activities are now underway that will establish the subsequent senior management structure.

3.4 External Funding

3.4.1 Big Lottery has supported the funding of the Growing Business project for people with learning disabilities. The project helps develop work skills of participants,

Agenda Item 4

arrange work placements and support people into paid work. The remaining Big Lottery funding will allow the project to run until the end of July 2011. Securing succession funding has so far been unsuccessful. Staff have spoken with all 60 service users (including their carers) and are currently supporting them and their carers so that they are prepared for the change and are signposting to suitable alternatives. These potential alternatives include approaching agencies that primarily provide care but offer some training as well and others who have contracts with Job Centre Plus to help people with disabilities into work. The cessation of this funding will have an impact on 5 posts.

- 3.5 Cabinet is asked to mandate officers to commence/continue consultation processes with partners, employees and Trade Unions with a view to implementing the required changes identified above including the issue of relevant statutory and contractual notifications.

4. Public Consultation and Engagement

- 4.1 The Council has agreed a programme of work to consult with members of the public on the proposed changes to services as a consequence of having to meet savings requirements in 2011/2012. This will include a range of processes such as press briefings, the Transforming Sefton pages on the Councils web site, focus groups and briefings with key stakeholders and service users. As well as an on-line budget simulator, it is proposed to work in partnership with NHS Sefton to use the Citizens Panel to gather impartial views from the general public. A consultation plan will be presented to the Public Engagement and Consultation Standards Panel in May.
- 4.2 Cabinet is asked to note the progress made.

5. Equality Impact Assessment

- 5.1 The Council will continue to impact assess all proposals for changes to services in order to meet its public duties with regard to equality and diversity.

6 Conclusion

- 6.1 There continues to be recognised risks around the implementation of £44m of savings within the available timescales. The implementation of these savings continues to be very close monitored and this report identifies progress made. This indicates that satisfactory progress continues to be made at this stage.
- 6.2 There remains a significant budget gap of £16.5m in 2012/13 and early consideration of how these savings can be achieved will be required. It is intended to build upon the existing prioritisation process and identify further opportunities regarding service change, reduction and cessation, in order to meet the financial objectives set by Government.
- 6.3 Early decision making and transparency continue to be essential. Innovation will be critical if we are to meet the challenges of savings delivery and the continually rising expectations of Sefton's Citizens. New methods/models of service delivery will need to be developed, implemented and their impact monitored and fully understood.

Agenda Item 4

Annex A

Approved Savings Proposals Tracking Report May 2011 Savings Achieved

Reference	Description	Owner	Value 2011/12
Reported to Cabinet 14 th April 2011			£19,595,136
	Management & Support Costs - 25% reduction. £1,871,000 confirmed to date. (Full proposal £3,493,000 see ¹ below)	Margaret Carney	£1,871,000
	Changes to Terms & Conditions - Increments not paid 1 st April. Shut down deductions processed. Potential shortfall identified (Full proposal £3,000,000 see ² below)	Mark Dale	£2,890,000
	Review of Learning & Development Recruitment to new structure ongoing. £170k confirmed to date. (Full proposal £310,000 see ³ below)	Mike Fogg	£170,000
	Arvato contract. £200k confirmed to date. (Full proposal £430,000 see ⁴ below)	Mike Fogg	£200,000
	Connexions Contract	Peter Morgan	£244,000
12	Pupil attendance (employment)	Colin Pettigrew	£60,000
16	Graduated Leader Support Programme (Surestart)	Peter Morgan	£228,000
BI3 -1	Education Welfare – Reduce service	Colin Oxley	£50,000
CS8	Review Inclusion Service – Review of all SEN /Inclusion support services	Colin Pettigrew / Colin Oxley	£140,000
CS10	Parent Support Adviser –Coordinator	Mike McSorley	£80,000
	Under Eights Service	Peter Morgan	£22,000
14	Parent Partnership	Mike McSorley	£60,000
15	Early Years (Sufficiency & Sustainability funding (Surestart))	Mike McSorley	£492,000
Tier 2	TAMHS (Schools)	Peter Morgan	£67,000
Tier 2	Sure Start – Aiming High - £30k confirmed to date. (Full proposal £109,000 see ⁵ below)	Peter Morgan	£30,000
Tier 3	Continuing Education Post 16	Mike McSorley	£186,000
3	Income Increase (Disability Related Expenditure: increase % of people's disposable income from 65% to 80%) Shortfall identified to Cabinet 3rd March 2011 £52k (Full proposal £635,000 see ⁶ below)	Robina Critchley	£583,000
7	Staff savings (delete 15 vacant posts). £262k confirmed to date. (Full proposal £500,000 see ⁷ below)	Robina Critchley	£262,000
	Closure of Winsor House	Alan Lunt	£11,000
20	Development Control (Department restructure)	Jane Gowing	£50,000
CM20	Integrate Strategic Housing Function	Alan Lunt	£217,000
CM21	Reduce private sector housing support	Alan Lunt	£53,968
Tier 2	Environmental Conservation & Coast Management	Alan Lunt & Jane Gowing	£181,000

Agenda Item 4

Tier 3	Surestart (Dcatch Programme)	Peter Morgan	£500,000
Tier 3	Capita ad hoc variable budgets & R&M Estates	Alan Lunt	£135,000
CM59	Economic Assessment - To support the development of a Local Economic Assessment through consultancy support in 2009/10	Mark Long	£65,000
CM63	Review of Sefton Security operational practices (additional income still to be monitored)	Jim Black	£330,000
8	Recycling (Reduced cost of recycling contract renewal)	Jim Black	£900,000
SCL1(a)	Arts & Cultural Services - Cease all Council building based Arts Development work	Steve Deakin	£139,000
SCL1 (b)	Arts & Cultural Services - Closure of Botanic Garden Museum	Steve Deakin	£71,716
SCL 5(a)	Parks & Open Spaces - Reduce Grounds Management for Parks	Rajan Paul	£100,000
SCL12 (a)	Tourism - Cancel Comedy Festival/Reduced advertising	Tony Corfield	£55,000
Tier 1	Leisure Centres - £305,000 of £400,000 will be achieved in this financial year (see ⁸ below). Full Saving will be achieved in 2012/13.	Steve Deakin	£305,000
CE3	Managed print services via avarto	Linda Price	£100,000
CE6	Telephony changes	Linda Price	£50,000
	Total		£30,493,820

Progress is Satisfactory e.g. contractual notice periods are being observed

Reference	Description	Owner	Value 2011/12	Progress	Comment
CE1	Modernising Democratic Services/Scrutiny Support - Reductions in staff and running costs for meetings	Andrea Grant	£120,000	Green	ICT development work ongoing. Consultation ongoing.
CE2	Review Civic / Mayoral Service - Reduction in mayoral function	Andrea Grant	£132,000	Green	Staff and Union Consultation ongoing
CE21	Civic Attendants Service - Revised staffing structure and invest to save proposals	Andrea Grant	£140,000	Green	
	Cease Merseyside Policy Unit / North-West Policy Forum	Graham Bayliss	£75,600	Green	Notice period
	Review of Learning & Development ³	Mike Fogg	£140,000	Green	Recruitment to new structure ongoing. £170k confirmed to date (see achieved). Full saving £310,000
CS – M5	Community Learning - Funding Reducing	Peter Morgan		Green	Funding runs August to August. Ongoing consultation with staff. A number of VR/VER expressions of interest are being processed.

Agenda Item 4

PE1	Planning for Play Early Years Team - £175,313	Peter Morgan		Green	BLF ends 31/07/11 Surestart ended 31/03/11 Temporary reduction in staffing hours in place, wider review of Early Years to be progressed.
Tier 2	Sure Start Children's Fund	Peter Morgan	£147,000	Green	Staff and Union Consultation ongoing
Tier 2	Sure Start – Aiming High ⁵	Peter Morgan	£79,000	Green	£30k achieved (see above). Staff and Union Consultation ongoing. Full saving £109,000
Tier 2	Parenting Team	Peter Morgan	£88,000	Green	
Tier 3	Families and Schools Together (FAST)	Peter Morgan	£114,000	Green	Rising to £173,000 in 2012/2013. Staff have agreed to reduction in hours, wider review in progress.
External Funding	Youth Offending Service N/A There is a reduction of to 20% in external YJB funding	Colin Pettigrew		Green	Staff and Union Consultation ongoing
	Review of Specialist Transport - Reduction in overspend.	Jim Black		Green	
CM64	Building Cleaning - Raise income target by £100k	Jim Black	£100,000	Green	Additional income to be monitored.
CM29	Introduce a charge for Development Control advice	Jane Gowing	£30,000	Green	Public consultation underway
22	Car Parks Fees and Charges	Alan Lunt	£200,000	Green	
CM42	Increase fees for Network Mgt activities	Alan Lunt	£30,000	Green	Consultation ongoing
SCL8 (a)	Libraries (Specialist Services)	Steve Deakin	£136,000	Green	A number of voluntary redundancies have been approved. Service Review completed resulting in 2 compulsory redundancies. New structure and revised opening hours to be implemented 1 st July 2011.
SCL13	Libraries - Review Opening Hours	Steve Deakin	£140,000	Green	
SCL14 (a)	Libraries (Management) - Reduce library management and admin support	Steve Deakin	£68,000	Green	
SCL14 (b)	Libraries (Management) - Downsizing of library manager posts	Steve Deakin	£139,000	Green	
SCL9 (a)	Sport & Leisure Centres - Management (Review and restructure Operational Management)	Steve Deakin	£70,000	Green	
SCL15(b)	Sport & Leisure Centres - Review Opening Hours (at Splashworld and extend winter closure)	Steve Deakin	£27,000	Green	Saving will be achieved from Sept 2011
SCL16 (a)	Sports & Leisure Centres - Discontinue inspections, bench marking services,	Steve Deakin	£43,000	Green	

Agenda Item 4

	monitoring, advertising, marketing etc				
SCL15(a)	Sport & Leisure Centres - Review Opening Hours	Steve Deakin	£70,000	Green	
Tier 2	Coast & Countryside	Rajan Paul	£306,000	Green	Potential £10k shortfall to cover salary costs incurred during the statutory notice period
	Tourism	Tony Corfield	£292,000	Green	
	Arts & Cultural Services	Steve Deakin	£457,000	Green	Service Review completed in the consultation phase. See ⁹ below re: tier1 saving for Arts & Cultural Services.
	Total		£3,143,600		

Review scheduled to commence at a later date, outcome of review unknown, risk of saving not being fully achieved

Reference	Description	Owner	Value 2011/12	Progress	Additional Comments
	Management & Support Costs - 25% reduction ¹	Margaret Carney	£1,622,000	Amber	£1,871k achieved to date (see above). Consultation ongoing re Senior Management restructure. Full saving £3,493k.
	Changes to Terms & Conditions ²	Mark Dale	£110,000	Amber	Increments not paid 1 st April. Shut down deductions processed. £2,890K achieved.
	Neighbourhoods Review	Graham Bayliss	£859,000	Amber	Project Plan developed
	Strategic Review of Sure Start Children's Centres	Peter Morgan	£900,000	Amber	Review underway
	Redesign of the Youth Service	Peter Morgan	£500,000	Amber	£498k identified to date.
	Review of Emergency Planning	Mike Fogg	£58,000	Amber	
	arvato contract ⁴	Mike Fogg	£230,000	Amber	Part achieved £200k (see above). Negotiations ongoing. Full saving £430k.
CS – M4 (a)	Cease 14-19 Partnership	Peter Morgan	£406,862	Amber	Legal advice received. Ongoing consultation with staff and unions.
11	Education psychologists	Colin Pettigrew	£100,000	Amber	2 x Trainee posts to cease 31st August 2011. Additional income of £77k to be identified.
Tier 3	Pupil Attendance	Peter Morgan	£92,000	Amber	Revised structure out to consultation. Saving increases to £140,000 in 2012/2013.
3	Income Increase (Disability Related Expenditure: increase %	Robina Critchley	£52,000	Amber	Shortfall identified to Cabinet 3 rd March 2011 £52k

Agenda Item 4

Reference	Description	Owner	Value 2011/12	Progress	Additional Comments
	of people's disposable income from 65% to 80%) ⁶				
4	Commissioned Services	Robina Critchley	£3,000,000	Amber	Negotiations ongoing
6	Inflation (withhold inflation elements to all providers)	Robina Critchley	£1,513,000	Amber	Legal challenge from Care Homes Association, hearing scheduled 14 th July 2011.
7	Staff savings (delete 15 vacant posts) ⁷	Robina Critchley	£238,000	Amber	£262k identified to date (see above). Full saving £500k.
	Capita contract	Bill Milburn	£112,000	Amber	Review yet to commence
CM61	Cleansing Services - Charge for replacement Grey/Green Wheelie Bins	Jim Black	£10,000	Amber	Policy to be agreed
Tier 2	Affordable Warmth	Alan Lunt	£49,000	Amber	Reviewing options linked to CM41. This includes exploring external funding opportunities.
CM41	Integrated Sustainability Function	Alan Lunt	£58,000	Amber	Reviewing options linked to Affordable Warmth
	E&TS – Pest Control	Alan Lunt	£30,000	Amber	Reviewing Options
SCL12(b)	Tourism - Reduce opening hours and staffing levels in Tourist Information Centre/Partial transfer of operational delivery of the pier to the concessionaire and other service areas/Reduce Security provision at Southport Market	Tony Corfield	£72,000	Amber	Ongoing discussions with Mersey Travel
SCL12 (c)	Tourism - Relocate Tourism offices to Southport Town Hall	Tony Corfield	£20,000	Amber	Dependency on the Accommodation Strategy
	Total		£10,031,862		

Known shortfalls or significant risk that the saving will not be achieved or a scheduled review is late in commencing

Reference	Description	Owner	Value 2011/12	Progress	Comment
CE19(b)	Cease membership of North West Employers	Graham Bayliss	£28,000	Red	12 month notice period to be observed, saving will be delivered in 2012/13
CE15	CAA Fees	Margaret Rawding	£50,000	Red	Notice Period to be observed £50,000 2012/13
CE5	Rationalisation of Point of Sale & Bookings Software	Linda Price	£30,000	Red	Review yet to commence

Agenda Item 4

Tier 1	Leisure Centres 8	Steve Deakin	£95,000	Red	£95,000 shortfall identified - The process of review was undertaken immediately following the Council decision, and the revised structure identified a potential 28 job losses across a range of posts e.g. reduction of Operations Managers from 16 to 12. Officers have therefore had to hold a significant number of interviews with staff groups which will finally be completed 20th May 2011. As a result those at risk will not go on notice until 1st June with an end date of 26th August. Full Saving will be achieved in 2012/13.
Tier 2	Arts & Cultural Services 9	Steve Deakin	£40,000	Red	£40,000 shortfall identified. The process of review was undertaken immediately following the Council decision, and the revised structure identified a potential 18 job losses across a range of posts. Following consultation Staff presented a number of alternative proposals for consideration. As a result of evaluating these alternative proposals there will be a 4 week delay in implementing the review which will impact on the saving that can be achieved in 2011/12. Full Saving will be achieved in 2012/13.
	Total		£243,000		
	Total Savings		£43,912,282		

Savings to be delivered in future years

Reference	Description	Owner	Value 2012/2013	Progress	Comment
CE19(a)	Cease membership of the LGA	Graham Bayliss	£60,000	Green	Notice Period to be observed £60,000 2012/13
CM23	Increase Charge to Schools for Energy Advice	Alan Lunt	£10,000	Green	
CM24	Charge schools for Env Education or stop service	Alan Lunt	£17,500	Green	

Agenda Item 4

Reference	Description	Owner	Value 2012/2013	Progress	Comment
CE19(a)	Cease membership of the LGA	Graham Bayliss	£60,000	Green	Notice Period to be observed £60,000 2012/13
23	Car Parks Contract Review (Retendering of Car Park Enforcement Contract from April 2012)	Alan Lunt	£100,000	Green	
26	Homelessness	Alan Lunt		Green	
27	House Renovation Grants	Alan Lunt		Green	

External Funding Changes – Funding Ceased or Reduced Activities Complete

Reference	Description	Owner
CS-M1	Aim Higher Funding Ceased £89,350	Peter Morgan
CS11	Contact Point Funding Ceased £37, 787	Mike McSorley
	MELS Funding Ceased	Alan Lunt
PE44	Coastal Defence - Project Delivery Funding Ceased	Alan Lunt
PE46	Recycling Education Funding Ceased	Alan Lunt
PE35	Southport Partnership Funding Ceased	Alan Lunt
PE15	Learning Disabilities Project	Robina Critchley

External Funding Changes – Funding Confirmed & To Be Monitored

Reference	Description	Owner
PE47	Work Place Travel team Funding has been confirmed for a further 12 months	Alan Lunt
PE45	Environmental Monitoring (Emissions Inventory) Funding for a further 12 months has been confirmed	Alan Lunt
PE3 & 4	Cease TDA funded School Workforce Development Team Additional funding found to deliver the function until end of the 2011 academic year	Peter Morgan

Agenda Item 5

Report to: Cabinet

Date of Meeting: 26 May 2011

Subject: Medium Term Financial Plan 2012/13 – 2014/15 Update

Report of: Head of Corporate Finance & Information Services

Wards Affected: All

Is this a Key Decision? No

Is it included in the Forward Plan? No

Exempt/Confidential No

Purpose/Summary

To update Members on the latest assumptions contained in the Financial Plan 2012/13 – 2014/15 and to highlight the potential budget gaps for this period.

Recommendation(s)

That Cabinet:

- i) Approve the MTFP projected assumptions contained in this report;
- ii) Note the potential budget shortfalls within the MTFP as follows: -

	£m
2012/13	20.05
2013/14	27.65
2014/15	38.55

How does the decision contribute to the Council's Corporate Objectives?

	<u>Corporate Objective</u>	<u>Positive Impact</u>	<u>Neutral Impact</u>	<u>Negative Impact</u>
1	Creating a Learning Community		√	
2	Jobs and Prosperity		√	
3	Environmental Sustainability		√	
4	Health and Well-Being		√	
5	Children and Young People		√	
6	Creating Safe Communities		√	
7	Creating Inclusive Communities		√	
8	Improving the Quality of Council Services and Strengthening Local Democracy		√	

Agenda Item 5

Reasons for the Recommendation:

To ensure that the Cabinet is fully aware of the latest MTFP position so that early decisions can be made to enable the Council to agree a balanced budget for 2012/13 before the statutory date of 10 March 2012.

What will it cost and how will it be financed?

(A) Revenue Costs

The revenue gaps for each of the years 2012/13 to 2014/15 are projected at £20.05m, £7.60 and £10.90m respectively. The figures individual in-year savings target, assuming the previous year's target is achieved. The Council needs to take action over the coming months in order for a balanced budget to be agreed for 2012/13.

(B) Capital Costs

None.

Implications:

The following implications of this proposal have been considered and where there are specific implications, these are set out below:

Legal	Statutory Duty
Human Resources	None
Equality	
1. No Equality Implication	<input checked="" type="checkbox"/>
2. Equality Implications identified and mitigated	<input type="checkbox"/>
3. Equality Implication identified and risk remains	<input type="checkbox"/>

Impact on Service Delivery:

To be determined; however it may be inevitable that in some cases service delivery will be adversely affected.

What consultations have taken place on the proposals and when?

None at this stage.

Are there any other options available for consideration?

None.

Implementation Date for the Decision

Immediately following the Committee Meeting.

Contact Officer: Margaret Rawding

Tel: 0151 934 4082

Email: Margaret.rawding@sefton.gov.uk

Background Papers:

Medium Term Financial Plan 2011/12 – 2014/15

1. Background

- 1.1 Cabinet received a 2011/12 Transformation Programme report on 14 April 2011, which updated the position regarding the achievement of the agreed savings for this financial year. The report identified savings targets for the following three years as follows: -

	2012/13	2013/14	2014/15
	£m	£m	£m
Original Forecast saving	55.8	59.4	68.9
Government Settlement impact	8.3		
CSR Assumed Reductions		8.3	6.9
Amended Target	64.1	67.7	75.8
Less Approved Savings	-47.6	-49.2	-51.4
Savings Gap Remaining	16.5	18.5	24.4

- 1.2 The above figures were produced from a mix of known and assumed factors. For example, in respect of external income, a 0% Council Tax increase has been assumed for 2012/13, and Government grant support has been based upon national averages. In order for a balanced budget to be agreed for each of the above three financial years, the Council needs to have financial targets based upon the latest available data and, where there is still uncertainty, a range of values on which to base their decisions.
- 1.3 This report identifies the assumptions that are built into the above figures (see Annex A) and provides an update where new information is available, a subsequent review suggests that changes are required, or identifies issues that Members may wish to consider.

2 Future MTFP Assumptions - Issues for consideration

2.1 Income

- 2.1.1 Council Tax – As highlighted in Annex A, the current assumption is for a nil percent increase for 2012/13. The continuation of this position has been assumed in the updated MTFP. However, as background information for Members, each 1% increase in Council Tax would generate approximately £1m, and hence reduce the overall budget gap accordingly.

No announcements have been made by the Government with regard to a further freeze on Council Tax for 2012/13 (or the provision of a grant to local authorities to finance such a freeze). The current projections assume no grant is receivable. For information, the Capping Limit set by the Government for 2011/12 was 3.5%.

- 2.1.2 Formula Grant – The Government has announced the provisional grant for 2012/13. Whilst this is still a provisional figure, it is not anticipated that there will be much variation. However, the position from 2013/14 onwards is unclear. The reduction in Formula Grant assumed within the MTFP for the final two years are based upon the national average reduction (-0.9% and -5.3% respectively). It

Agenda Item 5

should be noted however, that Sefton's actual reduction in grant for 2011/12 and 2012/13 for these years was -1.2% and -1.7% worse than the national average. If the MTFP was adjusted so that Formula Grant projections reflected a 1.7% worsening of the position, further savings of £2.1m for 2013/14 and £2.5m for 2014/15 would be required.

Changes to the formula methodology are proposed to be introduced in 2013/14, as is the abolition of Primary Care Trusts (and the subsequent transfer of services to local authorities). Consequently, forecasting the likely level of Formula Grant is not possible. **However, as a prudent planning measure within the MTFP, a further reduction in Formula Grant would seem appropriate for 2013/14 and 2014/15; with the -1.7% change based upon recent experience**

2.2 Expenditure

2.3 Pay inflation – The Government has previously announced a two-year pay freeze for the public sector for 2011/12 and 2012/13. No further updates on this have been provided. An option would be for the 0.5% provision for a pay award in the MTFP for 2012/13 (£0.4m) to be released to reduce the deficit. However, until there is some clarity, the prudent approach would be to retain such resources.

With regard to 2013/14 and 2014/15, the provision within the MTFP of a 1% increase in pay levels may need to be re-considered for planning purposes. The ending of a two-year pay freeze could result in unions pressing for larger pay awards to try and “make up the lost ground”. Members may wish to consider an alteration of the current position- however, **at present no change has been built into the amended MTFP.**

2.4 Price inflation -

2.4.1 Current price inflation varies considerably across the various elements contained within the Government's CPI figures, with many items having little relevance to the costs incurred within local government. The following identifies how the updated MTFP proposes to allow for price inflation.

2.4.2 Recent publicity regarding utility / transport fuel costs has indicated that, due to world economic conditions, inflation is expected to increase year-on-year for the period of the MTFP. **A 10% per annum increase has been allowed for in the updated MTFP.**

2.4.3 The current MTFP currently provides for a 2% increase for Demand Pressure Services in each of the three years of the plan. **It is proposed to retain an inflation provision at this level.**

2.4.4 Externally contracted services which have a specified inflation index within the contract are provided for within the MTFP. As the actual indexes will not be known until the relevant years, the MTFP provision is based upon existing contractual inflation figures.

2.4.5 At present, the current MTFP does not allow for any inflationary increase for “Other Services” (excluding contracted services). **Given the 2% allowance for**

Demand Pressure services, it is deemed prudent to allow for inflationary increases at the same level.

2.4.6 There has not been any indication from levying authorities as to what changes are likely to be made over the coming years. **For the purposes of the MTFP update, a 1% per annum increase has been assumed.**

2.4.7 Overall, this equates to an inflationary increase of £2.5m.

2.5 Growth – Demand Pressure Services –

Adult Social Care growth included within the MTFP was £2.5m for 2012/13 and £0m in the final two years of the plan. A review of these figures has indicated that growth due to demographic pressures is likely to be higher than is allowed for within the MTFP. **A prudent allowance for a further £0.75m in 2012/2013 (and thereafter) is recommended.** However, current experience suggests that demand may be increasing further; consequently, a review of the potential changes in 2013/14 and 2014/15 will be undertaken.

No provision for demographic change for Children's Services is projected at this time.

2.6 Other Changes –

2.6.1 The recent acceptance of a new tender for waste recycling has resulted in a significant reduction in expenditure compared to current figures (for the same service provision). A reduction of £1.6m per annum is projected. However, the introduction of collection of plastic / cardboard waste is required under European legislation by 1 January 2015. The additional collection system has been assumed be in place in 2013/14 in line with the resolution of Cabinet, at an annual cost of £1m. **Consequently, the MTFP update has assumed savings of £1.6m in 2012/13 and £0.6m thereafter.**

2.6.2 Disabled Facilities Grant (DFG) – As part of the reduction in external funding, the Council has recently been informed of a loss of capital grant for DFG. The provision of these facilities is a statutory requirement and as such resources need to be identified. **An assessment of the anticipated demand has been undertaken and a sum of £1.5m per annum is required.** This has been added to the updated MTFP at this stage. The option to capitalise this will be considered as part of the ongoing budget prioritisation process.

2.6.3 Pension Fund payments - The budget cuts that have been achieved as to date have included significant reductions in the number of staff. This has included voluntary / compulsory redundancies (where absolutely necessary) and voluntary early retirements (VERs). The costs associated with VERs include payments to the Pension Fund in order that the pensions can be paid early. The pension costs associated with redundancies known at the 31 March 2011 are paid over five years and are estimated to be £0.7m, £0.4m and £0.3m over the three years of the MTFP. Cabinet on 17 February approved the appropriation of earmarked reserves and the insurance fund surplus to finance redundancy costs / delay in implementing savings. It is proposed to utilise this resource to finance the additional pension fund costs. The further reductions in expenditure in 2011/12

Agenda Item 5

and beyond are expected to place further demand on this budget. A review needs to be undertaken to identify what additional costs need to be provided for.

Any VERs in 2011/12 and beyond will similarly result in additional payments to the Fund.

- 2.6.4 Carbon Reduction Commitment – Prior to the Comprehensive Spending Review (CSR), it had been assumed that there would be an annual payment to the Environment Agency (in the order of £0.5m), with either a reward, or penalty payment dependent upon actual performance in reducing carbon emissions. The current MTFP has included £0.1m in 2012/13 and thereafter, on the assumption that the Authority would be in a penalty position.

Following the CSR, the Government changed the proposed system so that the annual payment became a straightforward tax i.e. there would be no reward or penalty. The Environment Agency is still working on guidance as to how the system will work, and until this is issued, there is no detail as to what payment will be required from Sefton. However, using the position prior to the CSR, From April 2012, Sefton may be required to pay £0.5m per annum to the Environment Agency. A league table is still likely to be produced, but this will not change the payments made.

The MTFP has been increased by £0.4m per annum from 2012/13.

- 2.7 Agreed savings at risk

Elsewhere on the agenda, the Transformation Update report identifies the current position with regard to the agreed savings for 2011/12. A number of items have been identified as not being able to achieve the original targets, due to a variety of reasons. In addition, work is ongoing to identify how approved savings for 2012/13 are to be implemented. Until both these issues are resolved, the position for the starting point for 2012/13 (i.e. a budget gap of £16.5m) cannot be guaranteed. Whilst it has been assumed that these savings targets will be achieved, these matters will be kept under review and any variation will be included in future updates of the MTFP.

Agenda Item 5

2.8 Potential MTFP Scenario 2012/13 – 2014/15

Compared with the current 2011/12 budget service levels, the following shortfalls have been projected: -

	Para Ref	2012/13 £m	2013/14 £m	2014/15 £m
Savings Gap Remaining (@ 14/4/11)		16.50	18.50	24.40
Changes in Formula Grant etc	2.1.2	0.00	2.10	4.60
Updated price inflation provision	2.4	2.50	5.00	7.50
Demographics – Demand Pressure Services growth	2.5	0.75	0.75	0.75
Cardboard / Plastics recycling	2.6.1	0.00	1.00	1.00
Waste Recycling contract	2.6.1	-1.60	-1.60	-1.60
Disabled Facilities Grant – loss of capital grant	2.6.2	1.50	1.50	1.50
Carbon Reduction Commitment	2.6.4	0.40	0.40	0.40
		20.05	27.65	38.55

Agenda Item 5

Annex A

Current Assumptions within the MTFP 2012/13 – 2014/15

	2012/13	2013/14	2014/15
<u>Income</u>			
Council Tax	0%	3%	3%
Formula Grant	-8.9%	-0.9%	-5.3%
Other non-ringfenced grants	2011/12 figure – continue until 2014/15		
Govt resources for Social Care (PCT)	£3.97m	£3.97m	£3.97m
Council Tax Base	2011/12 figure – continue until 2014/15		
Collection Fund Deficit / Surplus	2011/12 figure – continue until 2014/15		
<u>Expenditure</u>			
Pay Inflation	0.5%	1.0%	1.0%
Price Inflation			
- Demand Pressured Services	2.0%	2.0%	2.0%
- Other Services (Excluding Contracted Services)	0.0%	0.0%	0.0%
Growth			
- Demand Pressured Services			
- Children's Services / Adult Social Care	£3.2m	£0.0m	£0.0m
- Other Services	£0.0m	£0.0m	£0.0m
Levying Bodies	0.0%	0.0%	0.0%
Contribution to General Balances	£0.0m	£0.0m	£0.0m

Agenda Item 6

Report to: Cabinet

Date of Meeting: 26 May 2011

Subject: Highway and Drainage Maintenance Contracts Renewal

Report of: Director of Built Environment

Wards Affected: All

Is this a Key Decision? Yes

Is it included in the Forward Plan? No

Exempt/Confidential

No

Purpose/Summary

To advise members on the progress for the renewal of the existing highway and drainage maintenance contracts.

To seek approval from Members to award contracts for the 10 Highway and Drainage maintenance Contracts.

Recommendation(s)

That Cabinet:

1. Notes the progress for the renewal of the highway and drainage maintenance contracts.
2. Approves the award of the contracts referred to within the report.
3. It be noted that this is a Key Decision but unfortunately had not been included in the Council's Forward Plan of Key Decisions. Consequently, the Chair of the Overview and Scrutiny Committee (Regeneration and Environmental Services) has been consulted under Rule 15 of the Access to Information Procedure Rules of the Constitution, to the decision being made by Cabinet as a matter of urgency on the basis that it is impracticable to defer the decision until the commencement of the next Forward Plan because it is expected that the tendering exercise will result in more favourable rates and better value for money to the Council . An early decision to appoint new companies will allow for more timely commencement of new contracts.

Agenda Item 6

How does the decision contribute to the Council's Corporate Objectives?

<u>Corporate Objective</u>		<u>Positive Impact</u>	<u>Neutral Impact</u>	<u>Negative Impact</u>
1	Creating a Learning Community		✓	
2	Jobs and Prosperity	✓		
3	Environmental Sustainability	✓		
4	Health and Well-Being	✓		
5	Children and Young People		✓	
6	Creating Safe Communities	✓		
7	Creating Inclusive Communities		✓	
8	Improving the Quality of Council Services and Strengthening Local Democracy	✓		

Reasons for the Recommendation:

The majority of the highway and drainage maintenance contracts expired on 31 March 2011 and have been extended. To allow the continued maintenance of the Authorities highway and drainage assets new contracts need to be put in place.

What will it cost and how will it be financed?

(A) Revenue Costs

Costs of works instructed under these contracts will be contained within the available maintenance budgets. There is no commitment within the contracts that a certain value of work will be instructed.

(B) Capital Costs

Capital works instructed under these contracts, which will be primarily funded through LTP monies, will be contained within available budgets.

Agenda Item 6

Implications:

The following implications of this proposal have been considered and where there are specific implications, these are set out below:

Legal: None		
Human Resources: None		
Equality		
1.	No Equality Implication	<input checked="" type="checkbox"/>
2.	Equality Implications identified and mitigated	<input type="checkbox"/>
3.	Equality Implication identified and risk remains	<input type="checkbox"/>

Impact on Service Delivery: If contracts are awarded to Contractors who do not currently work for the Authority there may be some short term minor impacts on service delivery whilst the new Contractors fully establish themselves to undertake the required works.

What consultations have taken place on the proposals and when?

The Head of Corporate Finance (FD770) and Head of Corporate Legal Services (LD129/11) have been consulted and any comments have been incorporated into the report.

Are there any other options available for consideration? No

Implementation Date for the Decision

Following the expiry of the "call-in" period for the Minutes of the Cabinet Meeting

Contact Officer: Jerry McConkey

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Background Papers:

The following papers are available for inspection by contacting the above officer(s).

Cabinet Report 14th April 2011

Cabinet Member Technical Services Report 6th April 2011

Cabinet Member: Technical Services Report 11th August 2010

Cabinet Report 8th July 2010

Cabinet Member: Technical Services Report 30th June 2010

Agenda Item 6

1 Introduction/Background

- 1.1 As detailed in the Cabinet Member Technical Services Report of 11th August 2011 a procurement exercise is currently in progress to replace the existing 13 highway and drainage maintenance contracts with 10 revised contracts. This exercise is being undertaken in accordance with EU procurement regulations.
- 1.2 The 10 revised highway and drainage maintenance contracts were advertised in the Official Journal of the European Union and the local press in November 2010. As a result 81 expressions of interest were received. Pre-Qualification Questionnaires (PQQ's) were sent to these organisations of which 44 were returned.
- 1.3 These PQQ's have been assessed and the companies' financial status has been investigated. This led to a total of 52 Tender Documents being issued in March 2011 which were returned on either 26 April 2011 or 6 May 2011.
- 1.4 The returned tenders are currently being assessed on a price/quality basis in the ratio 85% price/15% quality.
- 1.5 To allow for mobilisation periods it is anticipated the revised contracts will be in place from early July 2011. Actual dates may vary on a contract by contract basis to allow more critical contracts to be implemented earlier.

2 Assessment Process

- 2.1 Due to the nature of the works the contracts have been priced as Schedules of Rates. Typical baskets of works have been developed for each contract (except Contract HM5 – Grounds Maintenance) to reflect the likely nature and volume of works to be undertaken. These baskets of work will be used to calculate a value of works for use in the assessment process for each Contract.
- 2.2 These baskets will be reviewed and checked against the full Schedules of Rates submitted to ensure that any incorrect or anomalous rates provided by tenderers or incorrect or anomalous quantities within the basket can be rectified as required. This may require changes to the quantities to ensure the best value for money solution for Sefton MBC.
- 2.3 Lot 5 – Grounds Maintenance has been priced as a “shopping list”. This will allow Sefton MBC to select the required extent of works (for example no. of grass cutting visits) to give the best value for money within the available budget.
- 2.4 Quality submissions will also be scored and combined with the results of the financial assessments in the ratio 85% price/15% quality

- 2.5 The results of the assessment process will be presented to the Cabinet Meeting.

3 Tender Submissions

- 3.1 Tenders for each Contract were invited from the following contractors:

HM1 – Carriageway Resurfacing

Dowhigh Ltd, Netherton
Bardon Contracting, Liverpool
Premier Asphalt, Liverpool
King Construction, Knowsley
Colas Ltd., West Sussex
Bethell Construction, Manchester

Of the above 5 tenders have been returned. It is proposed that this Contract is awarded to one contractor with one reserve contractor, in case of poor performance by the primary contractor. The approximate value of this contract is £166,000/annum

HM2 – Carriageway Markings

L&R Roadlines, Liverpool
Dowhigh Ltd, Netherton

Both tenders have been returned. It is proposed that this Contract is awarded to one contractor with one reserve contractor, in case of poor performance by the primary contractor. The approximate value of this contract is £66,000/annum.

HM3 – Weed Control

RM Services, Ormskirk
Continental Landscaping, Lincoln
Languard, Worksop
Landscape Group, Coventry
Veolia, Wolverhampton
Environmental Husbandry, Naseby

Of the above 5 tenders have been returned. It is proposed that this Contract is awarded to one contractor with one reserve contractor, in case of poor performance by the primary contractor. The approximate value of this contract is £166,000/annum.

HM4 – Signs, Nameplates and Guardrails

Graysons H&E Services, Formby
King Construction, Knowsley
Dowhigh Ltd, Netherton
Colas Ltd, West Sussex

Agenda Item 6

Of the above 4 tenders have been returned. It is proposed that this contract is awarded to one contractor with one reserve contractor, in case of poor performance by the primary contractor. The approximate value of this contract is £166,000/annum.

HM5 – Grounds Maintenance

Continental Landscaping, Lincoln
Landscape Group, Coventry
Veolia, Wolverhampton
ISS Facility Services, Woking
Dowhigh Ltd, Netherton
Assist Managed Services, Bootle

Of the above 6 tenders have been returned. It is proposed that this contract is awarded to one contractor with one reserve contractor, in case of poor performance by the primary contractor. The approximate value of this contract is £466,000/annum.

HM6 – Gully Cleansing

King Construction, Knowsley
Grisedale Contractors, Widnes
Dowhigh Ltd, Netherton
Sefton Council, Cleansing Services, Bootle
Continental Landscaping, Lincoln
Graysons H&E Services, Formby

Of the above 6 tenders have been returned. It is proposed that this contract is awarded to one contractor with one reserve contractor, in case of poor performance by the primary contractor. The approximate value of this contract is £200,000/annum.

HM7 – Electrical Connections

NDS Ltd, Rugby
Schneider Ltd (previously Areva), Widnes
Dowhigh Ltd, Netherton
Colas Ltd, Wolverhampton
Murphy Group, Warrington

Of the above 5 tenders have been returned. It is proposed that this contract is awarded to one contractor with one reserve contractor, in case of poor performance by the primary contractor. The approximate value of this contract is £250,000/annum.

HM8 – Surface Treatments

Colas Ltd, Wolverhampton
Keily Bros, Birmingham
RMS Ltd, Cheshire
Dowhigh Ltd, Netherton

L&R Roadlines, Liverpool

Of the above 5 tenders have been returned. It is proposed that this contract is awarded to one contractor with one reserve contractor, in case of poor performance by the primary contractor. The approximate value of this contract is £500,000/annum.

HM9 – Minor Works

Dowhigh Ltd, Netherton
Bardon Construction, Liverpool
King Construction, Knowsley
Wrenco Ltd, Maghull
North Midland Construction, Nottinghamshire
George Cox, Bolton

Of the above 6 tenders have been returned. It is proposed that this contract is awarded to two contractors. The approximate value of this contract is £1,300,000/annum.

HM10 – Highway Maintenance

Dowhigh Ltd, Netherton
Bardon Construction, Liverpool
King Construction, Knowsley
Wrenco Ltd, Maghull
Colas Ltd, Wolverhampton

Of the above 4 tenders have been returned. It is proposed that due to the critical nature of this contract it is awarded to one contractor with one reserve contractor, in case of poor performance by the primary contractor. The approximate value of this contract is £3,300,000/annum.

- 3.2 As noted above the assessment of the returned tenders is ongoing and will be presented to the meeting.

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Agenda Item 7

Report to: Cabinet **Date of Meeting:** 26 May 2011

Subject: Capital Programme 2011/12: Disabled Facilities Grants

Report of: Director of Built Environment **Wards Affected:** All

Is this a Key Decision? Yes **Is it included in the Forward Plan?** Yes

Exempt/Confidential No

Purpose/Summary

To advise Cabinet that the cessation of the Government Housing Capital Pot from 2011/12 has resulted in a funding shortfall for Disabled Facilities Grants. As a result the resources available are insufficient to meet the statutory requirements. The Cabinet is therefore requested to approve top-up funding for Disabled Facilities Grants (DFGs) from the prudential borrowing previously earmarked for housing purposes. The revenue cost associated with this borrowing is already built into the base budget.

Recommendation(s)

That Cabinet agrees to

1. use this years' unringfenced funding for Disabled Facilities Grants (DFGs) made available by the Department for Communities and Local Government of £1,576,000; and
2. Approves the allocation of £1,000,000 of prudential borrowing previously earmarked by Cabinet for housing purposes to replace the Government's Housing Capital Pot funding.
3. Note that the revenue costs associated with this borrowing is already built into the base budget

How does the decision contribute to the Council's Corporate Objectives?

	<u>Corporate Objective</u>	<u>Positive Impact</u>	<u>Neutral Impact</u>	<u>Negative Impact</u>
1	Creating a Learning Community	X		
2	Jobs and Prosperity	X		
3	Environmental Sustainability		X	
4	Health and Well-Being	X		
5	Children and Young People	X		
6	Creating Safe Communities	X		
7	Creating Inclusive Communities	X		

Agenda Item 7

8	Improving the Quality of Council Services and Strengthening Local Democracy		X	
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Reasons for the Recommendation:

It is necessary to provide funding for Disabled Facilities Grants which are a statutory requirement. This is required due to the reduction in the level of government capital funding for this purpose.

What will it cost and how will it be financed?

(A) Revenue Costs: The revenue implications of the prudential borrowing is included within the 2011/12 revenue budget.

(B) Capital Costs: £1,000,000: Previously approved Prudential Borrowing

Implications:

The following implications of this proposal have been considered and where there are specific implications, these are set out below:

Legal: The funding of DFGs in appropriate circumstances is a statutory obligation which case law indicates cannot be limited by the availability of resources.	
Human Resources: There are no additional human resources required as a consequence of this expenditure.	
Equality	
1. No Equality Implication	<input type="checkbox"/>
2. Equality Implications identified and mitigated	<input checked="" type="checkbox"/>
3. Equality Implication identified and risk remains	<input type="checkbox"/>
The recommendation will help to ensure that people with physical disabilities in receipt of Disabled Facilities Grant will be less disadvantaged than would otherwise be the case.	

Impact on Service Delivery:

This will ensure that the Council can continue to deliver an adequate level of Disabled Facilities Grant support.

What consultations have taken place on the proposals and when?

The Head of Corporate Finance (FD.777) has been consulted and has the following comments:

The risks of restricting resources to the grant figure will lead to ombudsman challenges which add to the full costs to the Council. The one year only allocation of capital funding will allow the Council to give fuller consideration to the future years funding as part of the 2012/13 budget plans.

Head of Corporate Legal Services (LD137/11) have been consulted and any comments have been incorporated into the report.

Are there any other options available for consideration?

The provision of Disabled Facilities Grant is a statutory obligation. The only alternative would be to provide the top up funding from another source or run the risk of challenge.

Implementation Date for the Decision

Following the expiry of the "call-in" period for the Minutes of the Cabinet/Cabinet Member Meeting

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Background Papers:

The following papers are available for inspection by contacting the above officer(s).

Report to Cabinet 3rd March 2011: Capital Programme

Announcement by Housing Minister Grant Shapps, 3rd March 2011 on DFGs:

<http://www.communities.gov.uk/statements/corporate/1857592>

Agenda Item 7

Summary

1. Disabled facilities Grants (DFGs) are a mandatory programme to which eligible applicants have a statutory right for necessary works.
2. The proposed Capital Programme for 2011/12 to cover committed expenditure including DFGs, was approved by Cabinet on the 3rd March 2011. At the time of writing the report, the amount of money to be provided by central government was not known. The allocation was announced on the 3rd March at £1,576,000.
3. Unfortunately, with the cessation of the Housing Capital Pot as part of the Comprehensive Spending Review, the balance of funding for the DFG programme to fund new applications is no longer available from that source, and there is already a backlog of some £650,000 of applications building up.
4. However, prudential borrowing previously earmarked for extra care housing and not utilised could be used to support the DFG programme.

Background

5. Under the *1996 Housing Grants, Construction and Regeneration Act*, mandatory Disabled Facilities Grants are required to be made available by local authorities in England and Wales (and the Housing Executive in Northern Ireland), subject, except for children, to a means test, for essential adaptations to give disabled people better freedom of movement into and around their homes and to give access to essential facilities within the home.
6. The types of work that mandatory DFGs can cover include:
 - making it easier to get into and out of the dwelling by, for example, widening doors and installing ramps;
 - ensuring the safety of the disabled person and other occupants by, for example, providing a specially adapted room in which it would be safe to leave a disabled person unattended or improved lighting to ensure better visibility;
 - making access easier to the living room;
 - providing or improving access to the bedroom, and kitchen toilet, washbasin and bath (and/or shower) facilities; for example, by installing a stair lift or providing a downstairs bathroom;
 - improving or providing a heating system in the home which is suitable to the needs of the disabled person;
 - adapting heating or lighting controls to make them easier to use; and
 - improving access and movement around the home to enable the disabled person to care for another person who lives in the property, such as a spouse, child or another person for whom the disabled person cares.
 - access to a garden where the work will facilitate access to and from a garden by a disabled occupant or make access to a garden safe for a disabled occupant.
7. Most importantly, adaptations for people with disabilities enable them to live in their own homes with a much-improved quality of life. In addition, they reduce the resource burden on public bodies, for example, the provision of carer support eg lifting disabled people, and institutionalisation and hospitalisation. They also help

make possible the discharge of people who have been hospitalised following a disabling accident or illness. They are a key ingredient in a fair and equal society. There is legislation to ensure that the built environment takes account of the needs of disabled people – the Disability Discrimination Act.

8. Local authorities are required to issue a decision on a properly completed DFG application within six months of its receipt and to ensure that the grant is paid within 12 months of approval. Communities and Local Government (CLG) has issued guidance to authorities setting out best practice in delivering housing adaptations which includes target times for each stage of the delivery process.
9. The Department has also made it clear that eligibility for DFGs is 'tenure neutral'.

Legal Position

10. In relation to the Council's statutory obligations, the legal position is as follows:

- It is not lawful for persons in any tenure to be obstructed in making an application for assistance through a DFG.
- S23 of the Housing Grants, Construction and Regeneration Act 1996 states that applications for grants **MUST** be approved so long as certain criteria are met. This is usually where the purpose is to facilitate access to the property or rooms within it. Therefore if we do not provide a grant where the relevant criteria are met we would be in breach of this section and could face legal challenges as described below.
- The consequences of breaching our duties under S23 could be a complaint, investigation by the Local Government Ombudsman or judicial review if the decision not to give a grant was felt to be unreasonable. It is hard to estimate the amount of damages that might be awarded or the amount of compensation the Ombudsman may suggest, but there has been case law where the Local Authority was criticised for allowing a disabled applicant and her family to live in 'deplorable conditions' for over 20 months. The Court found that there had been a violation of Article 8 of the Human Rights Act re Right to Family Life due to the Council failing to act on its assessments. (R (Bernard) V Enfield LBC 2002).
- That we have no money is not a legitimate defence. The case of R v Birmingham CC exp P Taj Mohammed said that the duty in S23 is not resource dependent, and Dyson J said that housing authorities were not entitled to take its resources into account when deciding whether or not to approve a DFG.

Funding

11. From April 2011, Local authorities will receive an unringfenced DFG allocation as part of the Single Capital Pot, through a determination under section 31 Local Government Act 2003. There is no specified requirement to match this funding. This aim of this change was to give authorities increased flexibility to design services which fit with local delivery arrangements and the needs of individuals. It is for local authorities to determine, against local priorities, how they best use these funds.

Agenda Item 7

12. The maximum grant available is £30,000 per applicant, and the Council recoups a proportion of the grant if the property is sold within a 10 year period. The amount of repayment which will be required is that part of the grant that exceeds £5,000 but is subject to a maximum repayment of £10,000.
13. In addition, local authorities have been given extended powers to issue loans and other forms of assistance to DFG applicants under *The Regulatory Reform (Housing Assistance)(England and Wales) Order 2002*. It is the Council's policy to provide 'equity' loans from the Council's capital resources that are to be refunded when the house is sold to top up the cost of adaptations which exceed the £30,000 maximum grant.
14. Historically, this authority, like most others, funded the 'top up' to DFGs from the Housing Capital Pot, a substantial capital allocation made by the Government each year towards the Council's Capital Programme. This funding ceased entirely as part of the most recent CSR. In Sefton, approximately half of the DFG budget was funded from this resource. In general, Local Authorities are now funding their DFG top-up from their capital programmes (however funded), from capital receipts, or its general funds (or a combination of these).
15. In Sefton in recent years the requirement has been for just over £3 million of funding in each year, approximately half of which is needed to fund existing commitments and the other half for new commitments. In other words, there is a new annual commitment requirement of approx £3 million per annum.
16. DFG Grant from CLG for 2011/12 is £1.576m, and increase of £0.236m on last year, leaving the Council to find approximately £1.5 million to meet projected future demand during 2011-12.
17. There are currently 86 applications awaiting approval at various stages of assessment. This excludes any currently being assessed by the occupational therapy service and indeed a number of OVH applications which have not yet been accepted as valid applications. The total value of these new approvals is not yet fully known, but, on past averages, could amount to £650,000 of new approvals being required even before the new financial year had started.
18. Cabinet has previously approved prudential borrowing of £3 million for housing related activity in the Borough. To date, only £310,000 of this has been allocated. That means that the balance of prudential borrowing capital is available to meet other needs. It is therefore proposed to use £1,000,000 of this fund to cover expenditure on new schemes in 2011/12 and into 2012/13, with final allocations subject to a review of Capital funding priorities to be undertaken later in 2011.
19. As demand is likely to continue to exceed the resources made available by central government into the future, further consideration of how the 'top-up' requirement is to be funded in future will need to be made before the Council's budget for future years is finalised.
20. The table below sets out the envisaged funding arrangements:

Agenda Item 7

	2010/11 Est. out turn £	2011/12 Proposed Budget £	2012/13 Indicative Budget £
Expenditure:			
Committed programme previous years	1,556,000	195,010	0
Committed programme	1,692,470	1,304,600	0
New Programme 2011/12	0	1,600,000	1,600,000
New Programme 2012/13		0	1,750,390
TOTAL	3,248,000	3,099,610	3,250,000
Funded by:			
Housing Capital Pot	1,912,000	0	0
DCLG DFG	1,336,000	1,576,000	Est 1,576,000
Prudential Borrowing	0	1,000,000	0
Balance to be found	0	523,610	1,674,000
TOTAL	3,248,000	3,099,610	3,250,000

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Report to: Cabinet

Date of Meeting: 26th May 2011

Subject: Green Waste (Composting) Service – Re-tendering

Report of: Director of Street Scene

Wards Affected: All

Is this a Key Decision? Yes

Is it included in the Forward Plan? No

Exempt/Confidential

No

Purpose/Summary

Cabinet will recall their decision on the 27th January 2011 to award a new Green Waste (Composting) contract. A report was presented to the Cabinet Member – Environmental on the 6th April to delay the commencement date of the new contract and to extend the existing green waste composting arrangement for an additional 8 weeks until planning issues affecting the site to be used by the new contractor had been resolved. It now appears that these issues will not be resolved within the given timescales and as such the incoming contractor has failed in respect of the Conditions of Contract. In order to progress the situation in a fair and open manner and after consultation with colleagues in Procurement and Legal it is now considered appropriate to re-tender the Green Waste Composting Contract. Cabinet approval is therefore required to re-tender the contract and to establish an interim arrangement until the new contract commences.

Recommendation(s)

That Cabinet agrees:

1. to re-tender the Green Waste Composting Service with immediate effect.
2. to delegate authority to the Street Scene Director to make interim arrangements for the delivery and composting of green waste until the new contract commences.
3. it be noted that this is a Key Decision but, due unfortunately due to circumstances it has not been included in the Council's Forward Plan of Key Decisions. Consequently, the Chair of the Overview and Scrutiny Committee (Regeneration and Environmental Services) has been consulted under Rule 15 of the Access to Information Procedure Rules of the Constitution, to the decision being made by Cabinet as a matter of urgency on the basis that it is impracticable to defer the decision until the commencement of the next Forward Plan due to the need to commence procurement and establish interim arrangements without further delay.

Agenda Item 8

How does the decision contribute to the Council’s Corporate Objectives?

	<u>Corporate Objective</u>	<u>Positive Impact</u>	<u>Neutral Impact</u>	<u>Negative Impact</u>
1	Creating a Learning Community		✓	
2	Jobs and Prosperity		✓	
3	Environmental Sustainability	✓		
4	Health and Well-Being		✓	
5	Children and Young People		✓	
6	Creating Safe Communities		✓	
7	Creating Inclusive Communities		✓	
8	Improving the Quality of Council Services and Strengthening Local Democracy	✓		

Reasons for the Recommendation:

To establish a secure outlet by means of a new contract for the delivery and composting of green waste collected within Sefton. To allow a formal re-procurement process to commence without delay and to make interim arrangements for the delivery and processing of green waste until a new contractual arrangement is in place.

What will it cost and how will it be financed?

(A) Revenue Costs

The contractual and interim arrangements can be contained within existing budgetary provision.

(B) Capital Costs

None.

Implications:

The following implications of this proposal have been considered and where there are specific implications, these are set out below:

<p>Legal</p> <p>Not to re-tender this contract could result in an official challenge(s) over the process from other bidders involved in the original procurement process.</p>
<p>Human Resources</p> <p>None</p>

Equality

- | | | |
|----|--|-------------------------------------|
| 1. | No Equality Implication | <input checked="" type="checkbox"/> |
| 2. | Equality Implications identified and mitigated | <input type="checkbox"/> |
| 3. | Equality Implication identified and risk remains | <input type="checkbox"/> |

Impact on Service Delivery:

Failure to make secure long term arrangements for the delivery and composting of green waste could lead to disruptions in collections from households across the borough.

What consultations have taken place on the proposals and when?

The Head of Corporate Finance (FD741) and Head of Corporate Legal Services (LD102/11) have been consulted and any comments have been incorporated into the report.

Are there any other options available for consideration?

None.

Implementation Date for the Decision

Following the expiry of the “call-in” period for the Minutes of the Cabinet Meeting.

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Background Papers:

Cabinet Member - Environmental
2nd June 2010
Green Waste Composting Tender

Cabinet Member – Environmental
Cabinet
12th January 2011/27th January 2011
Award Of Contract - Green Waste (Composting)

Cabinet Member - Environmental
6th April 2011
Green Waste (Composting) – Extension Of Existing Arrangements

Agenda Item 8

1. Introduction/Background

- 1.1 The current contract for the Provision of a Green (Composting) Waste outlet expired on 31st March 2011. In order to maintain service provision and continue to provide an outlet for composting of green waste Sefton entered into a formal OJEU (Tendering) contract renewal exercise in Autumn 2010. As a result of this exercise a new Contract was awarded in January 2011 to the winning bidder. The new Contractual arrangements were due to begin on 1st April 2011.
- 1.2 Unfortunately problems arose over the planning conditions for proposed bulking site where the green waste was to be delivered under the new contract. The Cabinet Member - Environmental on 6th April 2011 agreed that as an interim measure Sefton could revise the commencement date of the new contract, and, by mutual agreement continue on the same terms and arrangements with the existing service provider for a period of up to 8 weeks.
- 1.3 Due to a delay with the planning application process a decision on the application submitted by the winning bidder will now go beyond the agreed 8-week period.
- 1.4 In order for the Council to operate in an open and fair manner to the other bidders involved in the procurement process it is now considered necessary to re-tender the service.
- 1.5 The original tender exercise resulted in the submission of 6 bids, all bidders have now been contacted via "The Chest", an electronic tendering portal tool used by the Council's Central Procurement Unit, and the following information has been relayed:

"Due to the delay in formalising the proposed new contractual arrangements we would like to inform all parties that Officers are currently seeking further instructions in order to rectify the matter. All parties will be notified of the proposed actions in due course."
- 1.6 Subject to the recommendations being agreed by Cabinet all bidders will be notified of the decision to re-tender and the formal procurement process can commence. Subject to a mutual agreement, an arrangement will also be made with the existing service provider to continue on an interim basis until a new contract is established. This will ensure that the Council has appropriate arrangements in place for composting green waste collected in accordance with statutory duties for the collection of controlled waste.

Agenda Item 9

Report to: Cabinet

Date of Meeting: 26 May 2011

Subject: Local Government Association General Assembly 2011/12 - Appointment of Representatives

Report of: Director of Corporate Commissioning

Wards Affected: All

Is this a Key Decision? Yes

Is it included in the Forward Plan?
Yes

Exempt/Confidential

No

Purpose/Summary

To appoint representatives to serve on the General Assembly of the Local Government Association for 2011/12 and to attend the Annual Meeting to be held on 28 June 2011 in Birmingham.

To agree the distribution of the voting power between the representatives appointed.

Recommendation(s)

The Cabinet is requested to:

- (1) appoint named representatives to attend meetings of the General Assembly of the Local Government Association in 2011/12 and the Annual Meeting on 28 June 2011;
- (2) indicate the distribution of the voting power between the representatives appointed;
- (3) if appropriate, to nominate substitutes if any of the representatives in (i) above, are unable to attend the Annual Meeting on 28 June 2011;
- (4) indicate if any Observers are to be invited to attend the Annual Meeting on 28 June 2011;
- (5) indicate if any of the representatives attending the Annual Meeting will be attending the Annual Conference from 29 to 30 June 2011.

Agenda Item 9

How does the decision contribute to the Council's Corporate Objectives?

<u>Corporate Objective</u>		<u>Positive Impact</u>	<u>Neutral Impact</u>	<u>Negative Impact</u>
1	Creating a Learning Community		√	
2	Jobs and Prosperity		√	
3	Environmental Sustainability		√	
4	Health and Well-Being		√	
5	Children and Young People		√	
6	Creating Safe Communities		√	
7	Creating Inclusive Communities		√	
8	Improving the Quality of Council Services and Strengthening Local Democracy	√		

Reasons for the Recommendation:

To enable the details of the Council's representation to be notified to the Local Government Association.

What will it cost and how will it be financed?

(A) Revenue Costs

None arising from this report. The Council will pay a membership fee to the Local Government Association for 2011/12 and the costs of attendance at the Annual Meeting and Conference will be met from the Members' Allowances Scheme.

(B) Capital Costs

None arising from this report.

Implications:

The following implications of this proposal have been considered and where there are specific implications, these are set out below:

Legal - None

Human Resources- None		
Equality		
1.	No Equality Implication	<input checked="" type="checkbox"/>
2.	Equality Implications identified and mitigated	<input type="checkbox"/>
3.	Equality Implication identified and risk remains	<input type="checkbox"/>

Impact on Service Delivery:

The appointment of Council representatives on to the General Assembly of the Local Government Association will ensure that the interests of Sefton are taken into account.

What consultations have taken place on the proposals and when?

The Head of Corporate Finance (FD.740) and Head of Corporate Legal Services (LD101/11) have been consulted and any comments have been incorporated into the report.

Are there any other options available for consideration?

No.

Implementation Date for the Decision

Following the expiry of the "call-in" period for the Minutes of the Cabinet.

Contact Officer: Steve Pearce

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Email: steve.pearce@sefton.gov.uk

Background Papers:

The following papers are available for inspection by contacting the above officer(s).

Letter dated 23 March 2011 from the Local Government Association.

Agenda Item 9

1. Introduction

- 1.1 The Authority has been invited to appoint representatives to serve on the Local Government Association (LGA) General Assembly for 2011/12 and to attend the Annual Meeting to be held on Tuesday 28 June 2011 in the Birmingham International Centre.
- 1.2 The Council has previously decided to cease its membership of the LGA as part of the budget savings agreed under the Transformation Programme but a twelve month notice period needs to be observed and the Membership will conclude at the end of the 2011/12 Council Year.

2. Attendance of Representatives and Voting at the General Assembly

- 2.1 This Authority has been invited to nominate up to four named representatives to attend meetings of the Assembly.
- 2.2 Voting at the General Assembly is allocated on the basis of population bands and Sefton will again be entitled to five votes.
- 2.3 **Those Authorities who are entitled to more than one vote must indicate in advance how these votes will be exercised at the meeting.** The Members nominated to attend during 2010/11 and the distribution of voting power was as follows:-

Councillor Brodie-Browne	(3 votes)
Councillor P. Dowd	(2 votes)

- 2.4 Based on the political composition of the Council for 2011/12, the representatives from Sefton with the voting power distributed between them would be as follows:-

Labour nominee - 3 votes
Lib Dem nominee - 2 votes

- 2.5 If any of the representatives appointed to serve on the General Assembly for 2011/12 are unable to attend the Annual Meeting on 28 June 2011, substitutes are permitted, provided that written notice is given. The Authority can also invite Observers (including Officers) to attend the Annual Meeting.

3. Local Government Association Annual Conference

- 3.1 The LGA Annual Conference follows on from the General Assembly meeting and will be held from 29 to 30 June 2011. The Members nominated to attend the General Assembly meeting may attend the Conference if they so wish.

Report to: Cabinet **Date of Meeting:** 26 May 2011

Subject: Appointment of Representatives on Outside Bodies 2011/12

Report of: Director of Corporate Commissioning **Wards Affected:** All

Is this a Key Decision? Yes **Is it included in the Forward Plan?**
Yes

Exempt/Confidential No

Purpose/Summary

To consider the appointment of the Council's representatives to serve on the Outside Bodies as set out in the attached appendices for 2011/12 or for periods longer than one year. The appendices show those appointments made for 2011/12, together with amendments made during the year.

Recommendation(s)

The Cabinet is requested to:

1. appoint representatives to serve on the various Outside Bodies set out in Appendix 1 for a twelve month period expiring in May 2012; and
2. appoint representatives to serve on the Outside Bodies highlighted in bold type in Appendix 2 for the term of office indicated in the Appendix.

How does the decision contribute to the Council's Corporate Objectives?

	<u>Corporate Objective</u>	<u>Positive Impact</u>	<u>Neutral Impact</u>	<u>Negative Impact</u>
1	Creating a Learning Community		√	
2	Jobs and Prosperity		√	
3	Environmental Sustainability		√	
4	Health and Well-Being		√	
5	Children and Young People		√	
6	Creating Safe Communities		√	
7	Creating Inclusive Communities	√		
8	Improving the Quality of Council Services and Strengthening Local Democracy	√		

Agenda Item 10

Reasons for the Recommendation:

The Council has delegated powers to appoint the Council's representatives to serve on Outside Bodies.

What will it cost and how will it be financed?

(A) Revenue Costs

None arising from this report. The Council pays annual membership subscriptions to a number of the bodies from existing budgetary provision and the annual levy to the North Western Inshore Fisheries and Conservation Authority.

(B) Capital Costs

None arising from this report.

Implications:

The following implications of this proposal have been considered and where there are specific implications, these are set out below:

Legal - None	
Human Resources - None	
Equality	
1. No Equality Implication	<input checked="" type="checkbox"/>
2. Equality Implications identified and mitigated	<input type="checkbox"/>
3. Equality Implication identified and risk remains	<input type="checkbox"/>

Impact on Service Delivery:

The appointment of Council representatives on to the Outside Bodies will ensure that the interests of residents of Sefton are taken into account by each Body.

What consultations have taken place on the proposals and when?

The Chief Executive and Strategic/Service Directors have been consulted on the list of Outside Bodies.

Agenda Item 10

The Head of Corporate Finance (FD.739) and Head of Corporate Legal Services (LD.100/11) have been consulted and any comments have been incorporated into the report.

Are there any other options available for consideration?

No.

Implementation Date for the Decision

Following the expiry of the “call-in” period for the Minutes of the Cabinet

Contact Officer: Steve Pearce

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Background Papers:

There are no background papers available for inspection.

Agenda Item 10

1. Introduction

- 1.1 The Cabinet has delegated authority in the Council Constitution to appoint Council representatives to serve on Outside Bodies. The majority of the appointments are reviewed on an annual basis and the current representation for 2010/11 is set out in **Appendix 1** to this report. The Cabinet is requested to appoint representatives to serve on the bodies set out in the Appendix for the next twelve month period expiring in May 2012.
- 1.2 A small number of appointments are for a period of over one year. These are for charitable bodies and governing bodies. The current representation on these bodies is set out in **Appendix 2** to this report. The Cabinet is requested to appoint representatives whose term of office expires in 2011/12, or where there are vacancies, which are highlighted in bold type in the Appendix.
- 1.3 A separate report relating to the appointment of representatives to the Local Government Association General Assembly for 2011/12 is included on the agenda for this Cabinet meeting.
- 1.4 The Council has previously decided to cease membership of the Local Government Association and the North Western Local Authorities Employer's Organisation as part of the budget savings agreed under the Transformation Programme but a twelve month notice period needs to be observed and the membership will conclude at the end of the Council Year 2011/12.
- 1.5 The annual appointments to the four Merseyside Joint Authorities, the Strategic Board and Thematic Groups of the Sefton Borough Partnership and the new Area Partnerships will be considered at the Adjourned Annual Council Meeting on 17 May 2011.

2. Appointments

- 2.1 A high number of the places on Outside Bodies are historically allocated to the most appropriate Cabinet Member (and Spokespersons) and the remainder are allocated dependent on the number of places available, to the most appropriate Local Councillor(s). The details of the links to Cabinet Portfolios are set out in the two appendices.
- 2.2 The Council's representation on the following bodies has discontinued for the reasons given:

Body	Reason
Environmental Protection U.K.	No formal representation required from local authorities.
Investigation of Air Pollution Standing Conference	No formal representation required from local authorities

Agenda Item 10

Liverpool John Lennon Airport Board	No formal representation required from local authorities following the acquisition by Vancouver Airport Services of a 65% majority share in Peel Airports Limited from the Peel Group
Sefton FAST (Families and Schools Together)	The body no longer exists
Southport Business Enterprise - Board of Management	This body will form part of the Southport Area Partnership and the Membership details will be submitted to the Council on 7 July 2011 for consideration

- 2.3 The constitutional status of the Merseyside Port Health Committee is the subject of review at the present time and the views of relevant stakeholders, including the constituent authorities (Liverpool, Sefton and Wirral), the Secretary of State, Joint Venture Partners and the port operators will be sought prior to the implementation of any changes. A report will be submitted to the Cabinet on this issue in due course and in the meantime, the Cabinet is requested to nominate representatives as set out in Appendix A.
- 2.4 The Strategic Director - People has requested that the Cabinet appoint a representative on the newly established Liverpool City Region Child Poverty and Life Chances Commission and the recommended representative is the Cabinet Member - Children, Schools and Families.
- 2.5 The Council has also been requested to appoint a representative on the Governing Body for Clarence High School, Freshfield which is operated by Nugent Care, Liverpool and provides places for young people who experience social, emotional and behavioural difficulties. Following consultation with the Group Leaders, it is recommended that the representative should be one of the Local Ward Councillors, namely Councillor Dutton.
- 2.6 Members will be aware from the reports submitted to the Cabinet on 30 September 2010 and 17 February 2011 that Councillor Glover was appointed onto the North West Sea Fisheries Committee a number of years ago and because of his "expertise" in that area, he was appointed on the new North Western Inshore Fisheries and Conservation Authority (NWIFCA) which was established on 1 April 2011 under the Marine and Coastal Access Act 2009.
- 2.7 The term of office for Members of the NWIFCA will be four years from 1 June 2011 and the Cabinet will need to determine whether it wishes to re-appoint Councillor Glover as the Council's representative on the Authority in addition to the Head of Coast and Countryside. If the Cabinet is minded to appoint a new representative, the most appropriate member would be the Cabinet Member - Leisure, Culture and Tourism Services.

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APPOINTMENTS TO OUTSIDE BODIES AND JOINT AUTHORITIES 2011/12

(A) ANNUAL APPOINTMENTS TO EXPIRE IN MAY 2011

<u>ORGANISATION</u>	<u>PORTFOLIO LINK</u>	<u>NUMBER OF REPRESENTATIVES</u>	<u>CURRENT REPRESENTATIVE(S)</u>
Aintree University Hospitals NHS Foundation Trust	Older People & Health	1	Cabinet Member - Health and Social Care (Councillor Porter)
British Resorts and Destination Association	Leisure, Culture & Tourism Services	1	Cabinet Member - Leisure and Tourism (Councillor Booth)
Community Foundation for Merseyside	Safer Communities & Neighbourhoods	3	Councillors Cuthbertson, Kerrigan and B. Rimmer
Formby Pool Trust - Board	Leisure, Culture and Tourism Services	1	Councillor Griffiths
Frank Hornby Trust	Regeneration & Housing	3	Councillor Robertson and Mr. M. Kundi (Economic Regeneration Manager) and Mr. J. Keogh (Altside Business Village Partnership Manager)
John Goore's Charity, Lydiate	Safer Communities & Neighbourhoods	1	Councillor Fenton
Joint Health and Wellbeing Scrutiny Committee	Older People & Health	3	Chair - Overview and Scrutiny Committee (Health and Social Care) (Councillor Hill) and 2 Spokespersons (Councillors ibbs and Webster)

Agenda Item 10

<u>ORGANISATION</u>	<u>PORTFOLIO LINK</u>	<u>NUMBER OF REPRESENTATIVES</u>	<u>CURRENT REPRESENTATIVE(S)</u>
Liverpool City Region Cabinet	Leader of the Council	1	Leader of the Council (Councillor Robertson)
Liverpool City Region Child Poverty and Life Chances Commission (New Body)	Children, Schools & Families	1	The recommended representative is the Cabinet Member - Children's Services
Liverpool City Region Economy Panel	Regeneration & Housing	1	Cabinet Member - Regeneration (Councillor Maher)
Liverpool City Region Employment and Skills Panel	Regeneration & Housing	1	Cabinet Member - Regeneration (Councillor Maher)
Liverpool City Region - Environment and Waste Board	Environmental	1	Cabinet Member - Environmental (Councillor Tattersall)
Liverpool City Region Housing and Spatial Planning Board	Regeneration & Housing	1	Cabinet Member - Regeneration (Councillor Maher) (substitute representative - Chair of the Planning Committee - Councillor Tweed)
Liverpool City Region Safer, Healthier Communities Board	Leader of the Council (Lead Member)	1	Leader of the Council (Councillor Robertson) - (Chair)
Liverpool John Lennon Airport Consultative Committee	Environmental	1	Councillor Brady (or his nominee)

<u>ORGANISATION</u>	<u>PORTFOLIO LINK</u>	<u>NUMBER OF REPRESENTATIVES</u>	<u>CURRENT REPRESENTATIVE(S)</u>
<p>Local Government Association: (Appointments to conclude in May 2012 following cessation of the Council's Membership of the LGA)</p>			
- Coastal Issues Special Interest Group	Leisure, Culture and Tourism Services	1	Councillor Brady (or his nominee)
- General Assembly	Performance, Governance & Commissioning	2	Councillor Brodie-Browne (3 votes) and Councillor Maher (2 votes) (see separate report on the agenda)
- Urban Commission	Regeneration & Housing	2	Councillor Moncur (2 votes) and Councillor B. Rimmer (3 votes)
Local Solutions	Safer Communities & Neighbourhoods	1	Councillor Tweed
Mersey Forest Steering Group	Leisure, Culture & Tourism Services	1	Councillor Griffiths (substitute representative - Councillor Hardy)
Mersey Port Health Committee	Environmental	6	<u>Member</u>
(The status of the Committee is the subject of review at the present time - in the meantime, six Council representatives should continue to be nominated)			<u>Substitute</u>
			<p>Cllr. Dorgan Cllr. Gustafson Cllr. Kerrigan Cllr. Larkin Cllr. Sumner Cllr. Tweed</p> <p>Cllr. Ibbs Cllr. K. Cluskey Cllr. Mahon Cllr. Hands Cllr. B. Rimmer Cllr. Veidman</p>

Agenda Item 10

<u>ORGANISATION</u>	<u>PORTFOLIO LINK</u>	<u>NUMBER OF REPRESENTATIVES</u>	<u>CURRENT REPRESENTATIVE(S)</u>
Mersey Waterfront Regional Park Board	Leisure, Culture & Tourism Services	1	Cabinet Member - Leisure and Tourism (Councillor Booth)
Merseyside Improvement and Efficiency Board	Regeneration & Housing	1	Cabinet Member - Regeneration (Councillor Maher)
Merseyside Pension Fund Pensions Committee	Corporate Services	1	Councillor Ibbs (substitute Councillor McIvor)
Merseyside Playing Fields Association	Leisure, Culture & Tourism Services	1	Cabinet Member - Leisure and Tourism (Councillor Booth) (substitute representatives - Councillors Cummins and Griffiths)
Merseyside Police Authority Appointments Committee	Safer Communities & Neighbourhoods	3	Leaders of the 3 Political Groups - Councillors P. Dowd, Parry and Robertson (or their nominees)
Merseyside Strategic Transportation and Planning Committee	Street Scene & Transportation	2	Cabinet Member - Technical Services (Councillor Fairclough) and Councillor Dodd
Merseyside Third Sector Technology Centre (3TC)	Regeneration & Housing	1	Cabinet Member - Regeneration (Councillor Maher)
Merseytravel Advisory Panel (Sefton Division)	Street Scene & Transportation	3	Councillors Griffiths, Sumner and Veidman (or their nominees)
NewHeartlands Board	Regeneration & Housing	1	Cabinet Member - Regeneration (Councillor Maher) (substitute Councillor Fairclough)
North West Home Safety Council	Environmental	3	Councillors Dutton, Hardy and Tonkiss (or their nominees)

<u>ORGANISATION</u>	<u>PORTFOLIO LINK</u>	<u>NUMBER OF REPRESENTATIVES</u>	<u>CURRENT REPRESENTATIVE(S)</u>
North Western Local Authorities Employers' Organisation (Appointment to conclude in May 2012 following cessation of the Council's Membership)	Corporate Services	1	Cabinet Member - Corporate Services (Councillor Parry)
One Vision Housing Board	Regeneration & Housing	2	Mr. R. Connell and Mr. D. Hardy
PATROL (Parking and Traffic Regulations Outside London) Adjudication Joint Committee	Street Scene & Transportation	1	Cabinet Member - Technical Services (Councillor Fairclough) (substitutes - Councillors Parry and Robertson)
Raven Meols Community Centre, Formby - Management Committee	Safer Communities & Neighbourhoods	2	(NB - Nominated Member <u>and</u> substitutes must be Cabinet Members.) Councillors Griffiths and McIvor
REECH Steering Group (Renewable Energy and Energy Efficiency in Housing)	Regeneration & Housing	1	Cabinet Member - Regeneration (Councillor Maher)
Sefton Business Village Partnership	Regeneration & Housing	1	Leader of the Council (Councillor Robertson)
Sefton Chamber of Commerce and Industry	Regeneration & Housing	3	Councillors K. Cluskey, Lord Fearn and Porter
Sefton Coast Partnership Board	Leisure, Culture & Tourism Services	3	Councillors Cummins, Griffiths and McGuire (or their nominees)

Agenda Item 10

<u>ORGANISATION</u>	<u>PORTFOLIO LINK</u>	<u>NUMBER OF REPRESENTATIVES</u>	<u>CURRENT REPRESENTATIVE(S)</u>
Sefton Council for Voluntary Service	Safer Communities & Neighbourhoods	3	Councillors Hill, Porter and Veidman
Sefton Cultural Forum	Leisure, Culture & Tourism Services	1	Cabinet Member - Leisure and Tourism (Councillor Booth)
Sefton Cycling Forum	Street Scene & Transportation	3	Councillors K. Cluskey, Jones and Weavers
Sefton Education Business Partnership	Children, Schools & Families	3	Cabinet Member - Children's Services (Councillor Moncur) and 2 Spokespersons (Councillors Cuthbertson and Preece)
Sefton Equalities Partnership	Safer Communities & Neighbourhoods	1	Cabinet Member - Communities (Councillor P. Dowd)
Sefton New Directions Limited Board	Older People & Health	3	Councillors Brennan, Parry and Rimmer (Non-Executive Directors)
Sefton Sports Council	Leisure, Culture & Tourism Services	3	Cabinet Member - Leisure and Tourism (Councillor Booth) and 2 Spokespersons (Councillors Cummins and Griffiths)
Southport Pier Trust	Leisure, Culture & Tourism Services	3	Councillors Byrom, Lord Fearn and Glover (or their nominees)
Standing Advisory Committee for Religious Education (SACRE)	Children, Schools & Families	3	Cabinet Member - Children's Services (Councillor Moncur) and 2 Spokespersons (Councillors Cuthbertson and Preece) with their Deputies as substitutes
The Mersey Partnership Board	Regeneration & Housing	1	Cabinet Member - Regeneration (Councillor Maher) (substitute representative - Councillor Fairclough)

<u>ORGANISATION</u>	<u>PORTFOLIO LINK</u>	<u>NUMBER OF REPRESENTATIVES</u>	<u>CURRENT REPRESENTATIVE(S)</u>
Trans Pennine Trail Members Steering Group	Street Scene & Transportation	2	Cabinet Member - Technical Services (Councillor Fairclough) and Chair of the Planning Committee (Councillor Tweed) (or their nominees)
University of Liverpool - Court	Children, Schools & Families	6	Cabinet Member - Children's Services (Councillor Moncur) and 2 Spokespersons (Councillors Cuthbertson and Preece) plus the Mayor, the Chief Executive and the Strategic Director - People, who are ex-officio Members

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APPOINTMENTS TO OUTSIDE BODIES 2011/12

APPOINTMENTS FOR A PERIOD OF OVER ONE YEAR

<u>ORGANISATION</u>	<u>PORTFOLIO LINK</u>	<u>NUMBER OF REPRESENTATIVES</u>	<u>CURRENT REPRESENTATIVE(S)</u>	<u>TERM OF OFFICE EXPIRES</u>
North West Reserve Forces and Cadets Association	Safer Communities & Neighbourhoods	1	Councillor Byrom	15.5.2011 (3 year appointment)
North Western Inshore Fisheries and Conservation Authority	Leisure, Culture & Tourism Services	2	Councillor Glover and Head of Coast and Countryside	30.5.2011 (4 year appointment)
<u>CHARITIES</u>				
Ashton Memorial Fund, Formby	Safer Communities & Neighbourhoods	1	Councillor Griffiths	31.5.2011 (4 year appointment)
Consolidated Charities of Thomas own and Marsh Dole	Safer Communities & Neighbourhoods	2	Councillor Dutton Councillor Ibbs	26.6.2012 26.6.2014 (4 year appointment)
Ball Educational Foundation	Children, Schools & Families	1	Councillor Parry	21.5.2011 (2 year appointment)
<u>GOVERNING BODIES</u>				
Clarence High School, Freshfield (New Body)	Children, Schools & Families	1	The proposed representative is Councillor Dutton	(3 year appointment)
Hugh Baird College, Bootle	Children, Schools & Families	1	Councillor Hill	3.2.2013 (4 year appointment)
Peterhouse School, Southport	Children, Schools & Families	1	Councillor Glover	July 2013 (3 year appointment)
St. Mary's College, Crosby	Children, Schools & Families	2	Councillors Dorgan and Hill	May 2013 (3 year appointment)

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